

Financial Assistance Eligibility Requirements

To be eligible to receive financial assistance, the applicant must meet the following criteria:

- **Applicants must be a resident of the Mundelein Park District.**
- **Applicants must apply for assistance in writing using the financial aid form provided by the District.**
- **Applicants must submit a copy of their most recent federal income tax return (Form 1040) and any additional income verification information required.**
- **All documentation requested by the District must be turned in prior to determination of eligibility.**

Before submitting your scholarship application to the park district, please read and check off the boxes of the documents required for your application to be processed.

Application will not be processed until all applicable documents are received.

- Completed Application**
- Completed registration form with class you are requesting.**
- A copy of your most recent Federal Income Tax Return and a W2 from each adult wage earner in the household.**
- A copy of your (2) most recent pay stubs from each wage earner which must show your year-to-date income.**
- Social Security Recipient Documentation**
- Public Aid Recipient Documentation**
- Unemployment Compensation Documentation**
- A photocopy of a driver's license for all heads of households listed on the application.
This must show your Mundelein address.**

Financial Assistance Program Guidelines:

- Financial assistance may not be available for all programs, for example contract programs.
- The amount of assistance may vary based on need and/or money available.
- There must be space availability in the program or class.
- The portion of the participants payment is due before registration can be processed, unless otherwise arranged.

Types of Financial Assistance Available:

Payment Plan – The cost of the program will be spread over a period of time to allow the family to afford the program.

Partial Payment – The cost of the program will be reduced. The amount of the reduction will be determined on an individual basis.

Waiver of Full Fee – When warranted, the full fee of a program may be waived.