

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, OCTOBER 12, 2015 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session minutes from September 28, 2015, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner DOLAN moved to approve Warrants 092915, 100715, 100915 and 101215 in the amount of \$387,554.06, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUDSON voting yes.

Commissioner DOLAN moved to approve Warrant 101815 in the amount of \$118.50, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, ORTEGA and KNUDSON voting yes. Commissioner McGRATH recused himself.

President KNUDSON said the District's Alcohol & Drug Policy for CDL Employees needed to be updated and had been reviewed by PDRMA and the District's attorney. Commissioner FRASIER moved to approve the updated Alcohol & Drug Policy for CDL Employees, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, FRASIER, DOLAN and KNUDSON voting yes. Commissioner ORTEGA voted no.

President KNUDSON said a proposal was received from KBR to perform sealcoat work at various District sites. Because the District is a member of the National IPA, this work has already been bid and does not need to be bid again.

Commissioner DOLAN moved to approve a contract to KBR in an amount not to exceed \$26,000 for the sealcoating of the parking lot and driveway at Leo Leathers, the Barefoot Bay roadway and path north of the facility and the Spray Park parking lot, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was Commissioners DOLAN, ORTEGA, FRASIER, McGRATH and KNUDSON voting yes.

President KNUDSON said the District advertised for bids for the purchase of outdoor ice rink dasher boards. Two bids were received. The low bidders product did not meet specifications. Commissioner McGRATH moved to purchase ice rink dasher boards from Sports Resource Group for \$36,490, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was Commissioners McGRATH, ORTEGA, DOLAN, FRASIER and KNUDSON voting yes.

Under Board Business President KNUDSON asked the Board members for their impressions of the NPRA Congress? Commissioner ORTEGA thought the outdoor exercise equipment shown in the exhibit hall could entice people to join the fitness center. He said that he went to a session on Foundations that was very helpful, and the idea of hiring staff to manage the Foundation was a good idea. Commissioner DOLAN said he liked the parent/child swing by Game Time that was in the exhibit hall. He said he felt the sessions had better content than in past years. Commissioner FRASIER said he signed up for several email lists from speakers and/or vendors. He also shared information collected with staff. Executive Director RESNICK said since handouts are no longer distributed at the Congress, if the Board was interested in any particular sessions, she could download the handouts and share them.

Commissioner DOLAN updated the Board on the recent IAPD Board Retreat and Strategic Plan. He said IAPD passed a resolution that no member dues would be used to pay staff retirement benefits.

President KNUDSON announced service anniversaries: April Boyke, 9 years; Janet Kalcsics, 18 years; Mickey Kokinis, 12 years; Paul Rogus, 4 years; and Kimberly Wells, 9 years.

There being no further business, Commissioner FRASIER moved to adjourn at 7:47 p.m. second by Commissioner ORTEGA. The motion was unanimously approved.

Secretary

Mundelein Park & Recreation District
Committee of the Whole
October 12, 2015

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK.

Executive Director RESNICK informed the Board that the issues brought up by Commissioner ORTEGA regarding the Alcohol & Drug Policy for CDL Employees had been discussed with the District's attorney and there were minor changes to the policy. Commissioner ORTEGA said he still has an issue with the Executive Director making any exceptions, even for overnight education travel. Commissioner DOLAN said keeping this exception would safeguard the District in case there was an Executive Director in the future who wanted to abuse their power and terminate someone unjustly.

The Board was updated on the electronic poll of the Board regarding the Sealcoat Project. All five Board members were in support of awarding a contract to KBR.

The Board reviewed the bids received for the purchase of outdoor ice dasher boards. Staff is recommending the higher priced product as it better meets the District's specifications. It is over budget, but several other items or projects have been under budget this year, making the purchase feasible.

Executive Director RESNICK informed the Board that in order to meet ADA requirements, the District needs to install paths to some athletic courts and fields. A price was received from KBR through the National IPA to install paths at Leo Leathers and Maurice Noll Parks. The budget for this work is \$46,000 and the proposal is \$38,023.17. Because this item is not on the Regular Meeting agenda, the Board cannot take action. The Board instructed the Director to conduct an electronic poll of the Board and if all were in support, the action could be confirmed at the next Board meeting.

The Board discussed the merits of having an employee to secure sponsorships and possibly to run the Foundation. Both of these areas have been very anemic and it was the consensus of the Board that an employee dedicated to these tasks would help. The Director will continue to pursue this in the 2016 budget.

Commissioner ORTEGA had asked that the Board discuss the NPRA Congress during the Board meeting.

The Director's contract will be expiring in February 2016. She asked the Board if it was their desire to offer her another three year contract. They indicated it was and that she should work with the District's attorney to draft another contract for review by the Board.

The Village has requested the Park District allow their contractor, Glenbrook Excavating, the use of the Beach overflow parking area for storage of materials and equipment during the project near Bill's Pub. The Director explained the District has allowed this in the past and it is a nice way to assist the Village at no cost to the District. The Board agreed.

The Committee meeting adjourned at 7:22 p.m.

Secretary