

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, NOVEMBER 9, 2015 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners FRASIER, KNUDSON, McGRATH and ORTEGA were present. Vice President DOLAN was absent. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP and Assistant Superintendent of Recreation SCHLEIDEN.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session minutes from October 26, 2015, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 110415, 110515, 110615 and 110915 in the amount of \$353,671.71, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and KNUDSON voting yes.

President KNUDSON said staff is recommending establishing a Registration Department and has drafted three job descriptions. Included are a full time Registration Manager, a part time Registrar, and part time Registration Clerk. Commissioner ORTEGA moved to approve the Registration Manager, Registrar and Registration Clerk job descriptions, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER and KNUDSON voting yes.

Under Board Business, President KNUDSON welcomed the affiliates and asked for their reports.

Kevin McKay from Mundelein Baseball & Softball Association reported their enrollments have been steady for the past three years with 650 participants this year. That equates to 4,500-5,000 games being played. Over 90% of their participants are Mundelein residents with the remaining being from Round Lake, Hawthorn Woods and Wauconda. Their revenues are approximately \$250,000 and expenses are approximately \$220,000.

He said three of their travel teams made it to the Divisional Series Championship. A new program included a partnership with Stallions Football to offer Positive Coaching Alliance. This included three workshops with professional speakers and athletes. Capital improvements this year include improvements to the press box and removing the shipping container. Next year the goal is to renovate two fields. President KNUDSON complimented Mr. McKay on the condition of the fields.

Jason Berek from Lake County Stallions reported they had eight teams in tackle this year, which is down a little. Football is down throughout the area. There were about 150 kids enrolled in flag and 40-50 in the 7 on 7 program held in the spring. Cheerleading had about 200 enrolled. Lacrosse had about 100 enrolled. Their revenues and expenses are approximately \$237,000 and \$231,000 respectively. There were no capital projects this year. Their organization was not using Mundelein Park District property too much. They were able to hold practices for multiple teams at Fremont Township's Behm Park. Some of their games were played at Carmel and Mundelein High Schools. This winter they will be playing flag football indoor at the Barrington Field House.

Paul Sierzega and Mark Gillespie from AYSO updated the Board on their activities. Participation is up about 15% to 445 players. They expect more participants in the spring. Their revenues and expenses are approximately \$80,000. Field expenses for them at Libertyville Township Sports Complex are \$15,000, so they are trying to move as much activity to Diamond Lake Sports Complex as possible. Long term, they would like to see lights and irrigation on the fields. They asked about the possibility of paving the area just north of the furthest west lot. Staff will look into this.

President KNUDSON announced service anniversaries: Laurie Gembara, 28 years; and Rita Kipp, 32 years.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:53 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary

Mundelein Park & Recreation District
Committee of the Whole
November 9, 2015

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK and Superintendent of Recreation KIPP.

Executive Director RESNICK outlined the proposed Registration Department for the Board. She said the new full time position of Registration Manager would oversee all program registration processing and software administration. Superintendent of Recreation KIPP said this would improve customer service and improve staff training as the Manager would be responsible for training new staff on the District's registration software.

Commissioner ORTEGA said this new approach sounded like it would improve our customers' experience. He asked if the 2016 Budget would include the costs of this new position. He was told it will.

Executive Director RESNICK informed the Board on a conversation she had with one of the Board members of the Historical Society of the Fort Hill Country. She is hoping to be able to meet with their Board to see how the Park District can assist them in having the Museum open free of charge a minimum of 52 days per year as required by state statute.

The Board was updated on the dates for the Budget Hearings and Truth in Taxation Hearing.

The Executive Director reminded the Board that the youth affiliate groups would be at the Board meeting presenting their yearly summary.

The Committee meeting adjourned at 7:20 p.m.

Secretary