

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, OCTOBER 26, 2015 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG, Business Manager MILLER.

Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting minutes from October 12, 2015, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 101915, 102115, 102215, 102315 and 102615 in the amount of \$211,434.68, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, ORTEGA, McGRATH and KNUDSON voting yes.

Commissioner DOLAN moved to place the September financials on file, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUDSON voting yes.

President KNUDSON announced correspondence included a letter from IAPD regarding the Best of the Best Gala, an email from the Mundelein Soccer Club thanking the Park District for supporting the Club and a letter from Margaret Wells suggesting a carp fishing tournament on Diamond Lake.

The Board reviewed the offer for the tax objection lawsuit. Commissioner FRASIER moved to approve the settlement of the tax objection involving the Special Recreation Fund for the following years and amounts: tax year 2010 40% of \$17,115.69 or \$6,846.28; tax year 2011 40% of \$21,071.94 or \$8,428.75; tax year 2012 40% of \$15,394.21 or \$6,157.68; and tax year 2013 40% of \$21,894.87 or \$8,757.95. Total settlement payment for all four years is \$30,190.66 contingent upon dismissal of tax objections to the Aquarium & Museum Fund, second by Commissioner McGRATH.

President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, ORTEGA and KNUDSON voting yes. Commissioner DOLAN voted no.

The Board reviewed the proposal from KBR to install paths to athletic areas at Leo Leathers and Maurice Noll Parks in compliance with the Americans with Disabilities Act. As a member of the National IPA, the Park District can use KBR as they have already been selected as lower bidder for this work. Commissioner DOLAN moved to award a contract to KBR in the amount of \$38,023.17 for the installation of paths at Leo Leathers and Maurice Noll Parks, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, ORTEGA and KNUDSON voting yes.

The Board reviewed the proposal from Unified Concepts for managed IT support. Commissioner FRASIER moved to award a three year contract to Unified Concepts for \$51,336 a year with options for on-site tech staff to be declared on a quarterly basis if desired, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and Commissioner ORTEGA asked if the Board needed to approve the amount to be spent for possible on-site tech services. Executive Director RESNICK said the 2016 budget would include three days a week for the first quarter, two days a week for the second quarter and one day a week for the third and fourth quarters. Commissioner DOLAN said when the Board approves the 2016 budget they will be essentially approving this level of service. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, ORTEGA and KNUDSON voting yes.

The Board was asked to assign a delegate and alternate to attend and vote on the District's behalf at the annual IAPD meeting in January. Commissioner McGRATH moved to appoint Commissioner DOLAN as delegate and President KNUDSON as alternate, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, DOLAN, FRASIER and KNUDSON voting yes.

Staff Reports

Golf

Commissioner DOLAN asked that in addition to reporting revenue, expenses also be shown to quickly show bottom line performance of the golf fund. Executive Director RESNICK stated Golf Operations Manager BROLLEY had included this but she had removed it as it was difficult to understand as written. The next staff reports would include this information. President KNUDSON asked if staff was pursuing sponsorships on the GPS system and was told that yes, this was happening. Commissioner DOLAN asked if the lack of disease on golf course ash trees could be attributed to the preventive program implemented.

Golf Course Superintendent DORUFF said yes, since treating the trees in 2009, 2011, 2013 and 2015 not one ash tree had been lost. President KNUDSON asked if the sand removed from the traps was used elsewhere on the course. Golf Course Superintendent DORUFF said there were too many rocks in the sand to make it useable and he was disposing the sand.

Parks

President KNUDSON asked about the Dump truck being taken out of service. Superintendent of Parks SOLBERG said salt spreading operation would be moved to another vehicle. Commissioner DOLAN asked why this was just being discovered. Superintendent of Parks SOLBERG said staff has been aware since early in the summer, but is taking action now as the seasons change. Commissioner DOLAN asked about the possibility of using battery powered, motion lighting in parks to deter vandalism. Superintendent of Parks SOLBERG said he will look into this, but noted the two parks with the most vandalism are Kracklauer and Memorial and both have lights. Commissioner FRASIER suggested purchasing a camera that could be placed at more frequently vandalized parks. President KNUDSON asked about the aquatic weed harvester. Superintendent of Parks SOLBERG said it could be compared to an underwater sickle.

Recreation

Commissioner DOLAN inquired about Boo Bash. Superintendent of Recreation KIPP said there were over 1,300 in attendance and received comments on the success of the outdoor activities. President KNUDSON inquired about the new Behavior Deposit for the basketball league. Superintendent of Recreation KIPP said last year there were many incidents of poor behavior that resulted in the police being called and some of the officials suggested this be put in place to hold players accountable. Commissioner McGRATH asked if there were many Saddlebrook residents that were members of Park View who could take advantage of a discounted rate. Superintendent of Recreation KIPP said there is a good size group and the discount was to entice them to stay with Park View rather than take advantage of the newly built, free facility at Saddlebrook. Commissioner DOLAN asked if Park View had been affected by the new fitness facility opened at the south end of town. Superintendent of Recreation KIPP said there was a minimal amount of members leaving, and that a few had already returned.

Business Services

Commissioner KNUDSON asked about the increase in staff turnover. Superintendent of Recreation KIPP said it was not alarming as most were due to staff returning to school. President KNUDSON asked about the recent Wellness Committee event. Business Manager MILLER said there were three foursomes and another 10 staff for dinner. Commissioner ORTEGA asked about Active Network. Business Manager MILLER said staff is reviewing options for recreation registration software as our current software will not be available after 2016.

Active Network is one of the firms selected for a final presentation. The recommendation to purchase new software will be in the 2016 budget.

Commissioner FRASIER moved to enter Executive Session pursuant to 5 ILCS 120/2 (c)(5) (discussion of whether a particular parcel should be acquired) second by Commissioner DOLAN. A roll call vote was taken at 8:06 p.m. with Commissioners FRASIER, DOLAN, McGRATH, ORTEGA and KNUDSON voting yes.

The regular meeting reconvened at 8:17 p.m.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:17 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Mundelein Park & Recreation District
Committee of the Whole
October 26, 2015

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG and Business Manager MILLER.

Executive Director RESNICK reviewed the settlement offer regarding the tax objection from 2010, 2011, 2012 and 2013. This offer is for 40% of the objected amount in the Special Recreation Fund.

At the last Committee meeting the ADA cart path work was discussed but could not be voted on because it was not on the Board meeting agenda. The Board supported awarding a contract to KBR for this work. An electronic vote by the Board was unanimous and that would be ratified during the Board meeting tonight.

Staff had reported to the Board the desire to consolidate IT services. The current model includes three vendors and one full time staff member. This is inefficient and costly. Staff recommended a three year contract with Unified Concepts with options for on-site support staff to be determined on a quarterly basis.

Annually the Board is asked to identify a delegate and alternate for the IAPD Annual Meeting held in January. This will be voted on during the regular Board meeting.

Executive Director RESNICK updated the Board on issues with the operation of the Fort Hill Heritage Museum. The Historical Society Board has not held a meeting in at least a year and when questioned about the Board, their President Dottie Watson said they are too busy to meet. The Park Board instructed Executive Director RESNICK to reach out to the Historical Society Board to remind them of their duties according to our contract. Commissioner FRASIER suggested informing the Historical Society that if they could not find volunteers to operate the stated hours, the Park District would hire staff to operate the facility. Executive Director RESNICK will reach out to the Historical Society Board members to determine their commitment to the facility.

The Board was updated on the recently completed Diamond Lake Aquatic Plant Management Plan. Commissioner FRASIER asked if the recently purchased aquatic weed harvester would save the District money over time. Executive Director RESNICK said it probably would not, but that using the harvester would reduce the amount of chemical treatments needed on the lake.

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The September Police report was included for the Board.

An Executive Session was requested for the discussion of real estate.

The Committee meeting adjourned at 7:30 p.m.

Secretary

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