

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, NOVEMBER 23, 2015 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG and Business Manager MILLER.

Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting minutes from November 9, 2015, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 111615, 111815, 112015 and 112315 in the amount of \$873,627.12, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, ORTEGA, McGRATH and KNUDSON voting yes.

Commissioner DOLAN moved to approve Warrant 112415 in the amount of \$118.50, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, ORTEGA, FRASIER and KNUDSON voting yes. Commissioner McGRATH recused himself.

Commissioner DOLAN moved to place the October financials on file, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, ORTEGA and KNUDSON voting yes.

President KNUDSON announced correspondence included an email from Amy Eiserman regarding the Mundelein Parks Foundation. President KNUDSON said the Board fully supported and appreciated Rita Kipp's efforts with the Foundation and their comment about it being anemic was due to the lack of support from others, not from Rita. The Board asked for an annual report on activity since there were so many good things happening because of the Foundation that they were not aware of.

The Board held a Budget Hearing prior to the Board meeting and discussed the proposed 2016 Budget. Commissioner DOLAN moved to approve the 2016 Budget in draft form and make it available for public viewing, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUDSON voting yes.

Board Business

Commissioner DOLAN said there are leadership workshops available through IAPD if anyone is interested in enrolling. He also informed the Board and staff there would be no paper evaluations at this year's State conference and encouraged everyone to download the Conference app if they are attending the Conference.

Staff Reports

Golf

Commissioner DOLAN asked if Golf Operations Manager BROLLEY had heard of the Sunshine Through Golf Camp. BROLLEY said it was a program offered through the CDGA for disadvantaged youth. Commissioner ORTEGA asked if staff expected the same leagues and outings to return in 2016. Golf Operations Manager BROLLEY said he believed they would all return. President KNUDSON commented on the number of compliments he heard this year about the condition of the golf course. He asked when the last day of operation for 2015 was. Golf Operations Manager BROLLEY said it is scheduled for Sunday, November 29, but that with the current weather forecast he did not expect to be open anymore this year. President KNUDSON asked how the lake level could be adjusted. Golf Course Superintendent DORUFF said with the recent precipitation, the contractor was going to have a hard job. Because they installed the weir too high, they were going to have to remove the entire structure and repour it.

Parks

Commissioner McGRATH asked if the District would be conducting more controlled burns in the future. Superintendent of Parks SOLBERG said current weather conditions probably would not allow anymore this year, but there were plans for more next year. President KNUDSON asked about the aquatic weed cutter. Superintendent of Parks SOLBERG said it went well and that staff was planning on manufacturing a rake to attach for removal of the weeds.

Recreation

Commissioner DOLAN inquired about losing half the teams in the men's basketball league. Superintendent of Recreation KIPP said most of these were the teams who had caused so many problems last year and that Assistant Superintendent SCHLEIDEN was contacting two teams that did not return to ask if they were interested in signing up with the departure of the other teams. Commissioner McGRATH commented on what a good job Assistant Superintendent SCHLEIDEN does with the Affiliate groups.

President KNUDSON commented on the cancellation of the Chase 5K. Superintendent of Recreation KIPP said participants were notified of the cancellation on Friday and were asked if they wanted a refund or if they wanted their fee to stay as a donation to the Foundation and the majority of people made a donation. Commissioner DOLAN suggested some type of recognition program for volunteers given that there were so many utilized at Boo Bash.

Business Services

President KNUDSON asked how the transition to managed IT services was going. Business Manager MILLER said it seemed to be very smooth with staff commenting on how pleased they are. Commissioner DOLAN asked about the three-star rating at the Indoor Pool audit. Superintendent of Recreation KIPP said this was a concern and staff had been given additional training. Commissioner FRASIER asked what the percentage of staff was accepting the free flu shots. Executive Director RESNICK said it was a little under 50%

There being no further business, Commissioner ORTEGA moved to adjourn at 7:55 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Mundelein Park & Recreation District
Committee of the Whole
November 23, 2015

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG and Business Manager MILLER.

Executive Director RESNICK said the 2016 Budget needed to be approved in draft form to be available to the public for at least 30 days prior to formal action by the Board. The draft should be approved tonight so that the Board could take final action at the December 28 meeting.

Executive Director RESNICK asked the Board for input on the proposed Transgender Policies. She said if there were any questions or concerns, she would share them with the District's attorney prior to the Board taking action.

The Board was updated on property tax appeals.

The Executive Director informed the Board she had jury duty the week of December 7th and may be out of the office part or all of the week.

The Committee meeting adjourned at 7:15 p.m.

Secretary

Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, NOVEMBER 23, 2015 AT 6:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The Public Budget Hearing of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 6:30 p.m. by President KNUDSON.

He then directed the Secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF (arrived 6:45 pm) Superintendent of Parks SOLBERG and Business Manager MILLER.

There was one person from the public present, Ron Greenberg.

Commissioner DOLAN commented that including funds for potential projects that arise from the strategic plan session in the spring was a good idea. He asked if we do not levy a tax in the Museum Fund and there is a property tax freeze, will this prohibit the District from levying a tax in this Fund in the future. Executive Director RESNICK said she did not think this was the case, but that she would double check.

Commissioner DOLAN asked if the tax objection settlement had been budgeted or been included in the 2015 projection. Executive Director RESNICK said it had not and that she would make the adjustment. He suggested a generic statement for the fund balance

resolution that could cover expenses for the Museum Fund that may arise from the strategic plan session. He inquired about who the new Sponsorship position would report to and if there was any revenue budgeted. Executive Director RESNICK said the position would report to the Marketing Specialist and there was \$15,000 of revenue budgeted. Staff does not believe the position will generate enough revenue to cover their wages the first year.

Commissioner FRASIER asked if there was any discussion on continuing to operate Diamond Lake Beach. Superintendent of Recreation KIPP said staff has discussed ways to improve attendance but felt that this is such a unique facility and a wonderful amenity for residents.

Commissioner DOLAN inquired about fund balances and the transfer to the Capital Fund. Executive Director RESNICK said this is the second year the District has transferred funds from the Corporate and Recreation Funds to the Capital Fund for capital projects and purchases. Previously capital expenses were included within each department and/or fund.

Commissioner DOLAN said he was concerned that Big & Little over budgeted revenue for 2016 since projections for 2015 were so low.

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Superintendent of Recreation KIPP said this is because enrollment has increased over the past two months and there will be additional marketing planned.

Commissioner FRASIER moved to close the Public Budget Hearing at 7:00 p.m. second by Commissioner ORTEGA. The motion was unanimously approved.

Secretary