

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, DECEMBER 28, 2015 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by Vice President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, McGRATH and ORTEGA were present. President KNUDSON was absent. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Superintendent of Parks SOLBERG, and Business Manager MILLER.

Commissioner McGRATH moved to approve the minutes of the Truth in Taxation Hearing, Committee Meeting and Regular Meeting from December 14, 2015, second by Commissioner ORTEGA. Vice President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 121715, 121815, 122115 and 122815 in the amount of \$159,243.64, second by Commissioner ORTEGA. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrant 122915 in the amount of \$252.45, second by Commissioner ORTEGA. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA and DOLAN voting yes. Commissioner McGRATH recused himself.

Commissioner ORTEGA moved to place the November financials on file, second by Commissioner McGRATH. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER and DOLAN voting yes.

The Board reviewed the Budget & Appropriation Ordinance 15-12-02 to be filed with the County. Commissioner FRASIER moved to approve the Budget & Appropriation Ordinance 15-12-02, second by Commissioner McGRATH. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, ORETGA and DOLAN voting yes.

Executive Director RESNICK reminded the Board there was one change in the Budget from the Draft approved November 23rd. Commissioner ORTEGA moved to approve the 2016 Budget and Workplan as presented by staff, second by Commissioner McGRATH. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER and DOLAN voting yes.

A resolution was drafted by the District's attorney Chuck Smith to identify the need for the surplus funds in the Special Recreation Fund. Commissioner FRASIER moved to approve the Resolution 15-12-01 identifying the purpose for surplus funds in the Special Recreation Fund, second by Commissioner ORTEGA. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and DOLAN voting yes.

The Board reviewed the contract submitted by Active Network for recreation software purchase and use. Commissioner McGRATH moved to approve a three year contract with Active Network for the purchase of software and credit card transactions, second by Commissioner ORTEGA. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, ORETGA, FRASIER and DOLAN voting yes.

Staff Reports

Golf

Commissioner FRASIER commented on the great year particularly considering the poor spring weather. Vice President DOLAN asked about the projects not completed by staff. Executive Director RESNICK said some of this was due to the lack of crew members. An additional effort will be put forth to recruit more maintenance staff for Steeple Chase Golf Club in 2016.

Parks

Vice President DOLAN commented that the new ice rink boards looked good. Superintendent of Parks SOLBERG said we just need some cold weather to make ice.

Recreation

Commissioner FRASIER complimented Big & Little staff on doing such a great job and the positive reports from the Department of Children and Family Services and the Lake County Health Department. Commissioner ORTEGA asked if the sauna had been reconfigured. Superintendent of Recreation KIPP said no, the interior was removed and rebuilt in the same configuration.

Vice President DOLAN asked if there were any leagues going on at this time. Superintendent of Recreation KIPP said the only league now was Men's Basketball which ends in February. Vice President DOLAN asked why expenses at Park View were so much higher in November compared to last November. Superintendent of Recreation KIPP said it was the timing of equipment purchases.

Business Services

Commissioner ORTEGA asked if there was an update on the child hurt at Rec Connection. Business Manager MILLER said she had not gotten an update. Vice President DOLAN asked if we follow up with participants who have been hurt. Superintendent of Recreation KIPP said for more serious injuries staff makes a phone call to follow up.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:39 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary

Mundelein Park & Recreation District
Committee of the Whole
December 28, 2015

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by Vice President DOLAN.

Present were Commissioners DOLAN, FRASIER, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Superintendent of Parks SOLBERG and Business Manager MILLER.

Executive Director RESNICK said the 2016 Budget & Appropriation Ordinance was the document to be filed with the County. The Budget and Workplan are the documents staff use to operate the District.

Executive Director RESNICK presented a resolution to identify the need for the surplus funds in the Special Recreation Fund. Commissioner FRASIER asked if the District could pass a blanket resolution that would cover all funds. Executive Director RESNICK said our attorney Chuck Smith suggested a resolution that is specific to amounts and projects.

The Board was updated on the staff's recommended selection of recreation registration software.

The Board reviewed the comments from attorney Bob McCabe regarding a transgender policy. Commissioner ORTEGA said he feels the policy was too specific and more procedural. Mr. McCabe recommends being specific to avoid misinterpretation by staff. Commissioner FRASIER suggested more research on the subject and discussions with other park districts to determine best practices. Executive Director RESNICK said a group of Lake County Park Directors was meeting in January to discuss the topic. She will provide feedback to the Board.

The Committee meeting adjourned at 7:20 p.m.

Secretary