

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, MARCH 14, 2016 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK. Three visitors were present.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting minutes from February 22, 2016, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 022616, 030316, 030916, 031116 and 031416 in the amount of \$423,337.45, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, McGRATH, ORTEGA and KNUDSON voting yes.

Commissioner FRASIER moved to approve Warrant 031516 in the amount of \$1,592.73, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, DOLAN and KNUDSON voting yes, Commissioner McGRATH recused himself.

President KNUDSON presented a letter from Executive Director RESNICK to Congressman Bob Dold and a Thank You Note from the Congressman's office.

President KNUDSON said staff had reviewed salary ranges with the comparable agencies selected for all full time, non-union positions and made recommendations to adjust 14 positions. The Board had copies of all current and recommended ranges. Commissioner ORTEGA moved to accept staff recommendations and adjust 14 ranges, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, DOLAN, FRASIER and KNUDSON voting yes.

President KNUDSON said staff had prepared specifications for outsource landscape work at Asbury pond area, Barefoot Bay, Leo Leathers retention area, Longmeadow, Maurice Noll, Spray Park and Woodlands. The Board reviewed the six bids received. Commissioner FRASIER moved to approve a three year contract with the low bidder Apex of Hawthorn Woods, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH, DOLAN and KNUDSON voting yes.

Under Board Business Commissioner FRASIER complimented staff on the prescribed burn postcard he had received at home. Commissioner DOLAN informed the Board he had the conference session evaluations if anyone was interested in reviewing them.

John Buckner presented the SRACLC Annual Report to the Board. He highlighted increases in the number of participants and the number of programs taken by Mundelein residents. President KNUDSON asked about the Special Olympic programs. Mr. Buckner said there are many programs and they run all year long. Athletes generally have an opportunity to compete at the local level and the state level. Commissioner McGRATH asked if Mr. Buckner saw any particular hurdles coming up. Mr. Buckner said SRACLC is fairly frugal, keeps head count low and watches expenses, so he didn't foresee any problems.

President KNUDSON announced service anniversaries: Ted Costa, 18 years; Christa Lawrence, 1 year; Derek Solberg, 7 years; Myra Tatarowicz, 17 years; and Matt Wells, 7 years.

Under Visitors, resident and Indoor Pool member Richard Cruz expressed his frustration with the length of time it was taking to repair the whirlpool and to say he felt he was "brushed off" by staff who offered him a refund on his membership. Various Board members said they felt he may have misunderstood the comments as staff was well known for customer service. They told Mr. Cruz that they had been updated about the whirlpool issue and understood his frustration, but that a part was needed and the District was waiting for delivery. Mr. Cruz said he would like to see a bathing suit dryer in the locker room so he could dry his swim trunks before leaving. The Executive Director promised to look into his request for a drying machine and call him with a decision on any possible action.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:36 p.m. second by Commissioner FRASIER. The motion was unanimously approved.

Secretary

Mundelein Park & Recreation District
Committee of the Whole
March 14, 2016

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK. John Buckner of SRACLC and two members of the public were present.

Executive Director RESNICK reviewed the philosophy of comparable agencies for the salary ranges. Executive Director and Department Heads were compared to larger agencies as if these employees were to leave, it would most likely be to go to a larger agency. Golf positions were compared to agencies with similar golf courses and also the Professional Golf Association and Golf Course Superintendents of America Association information. The remainder of the positions were compared to like agencies.

The bid summary for the three year landscape contract was shared with the Board.

Executive Director RESNICK explained the District's PARC grant is valid until June 2017, so no extension request was necessary at this time. She relayed her conversation with Larry LaLuzerne and shared her good experience with Jim Hartman, stating she was very comfortable working with Magee Hartman P.C. in addition to the two other law firms currently utilized.

The Board was updated on the mechanical problems with the hot tub. The problem has been identified and the parts ordered, but they have not yet been received from the distributor via the manufacturer.

The Board was informed that John Buckner would be giving an annual report on SRACLC. The Binder of Documentation was distributed.

Commissioner FRASIER moved to adjourn to Executive Session for the purpose of Personnel 5 ILCS 120/2 (c)(1) and Purchase or Lease of Real Estate 5 ILCS 120/2 (c) 5, second by Commissioner McGRATH at 7:10 p.m. A roll call vote was taken with Commissioners FRASIER, McGRATH, DOLAN, ORTEGA and KNUDSON voting yes.

The Committee Meeting adjourned to Executive Session at 7:10 p.m.

The Committee Meeting reconvened at 7:30 p.m.

The Committee Meeting adjourned at 7:30 p.m.

Secretary