

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, MARCH 28, 2016 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG, and Business Manager MILLER.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session from March 14, 2016, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 031616, 032216, 032316, 032416 and 032816 in the amount of \$266,396.82, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, McGRATH, ORTEGA and KNUDSON voting yes.

Commissioner DOLAN moved to approve Warrant 032916 in the amount of \$104.66, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, ORTEGA and KNUDSON voting yes. Commissioner McGRATH recused himself.

Commissioner DOLAN moved to place the February financials on file, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUDSON voting yes.

President KNUDSON said staff determined several pieces of equipment in the Parks Department were no longer useful and could be disposed of. Commissioner ORTEGA moved to declare the following as surplus and available for sale; 2000 GMC 2500 Pick-Up Truck, 2000 GMC 2500 Pick-Up Truck, 1997 Ford F350 Dump Truck, 1978 Snobird Snowmobile Trailer and 1986 Ideal Flatbed Trailer, second by Commissioner McGRATH.

President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, DOLAN, FRAISER and KNUDSON voting yes.

President KNUDSON said staff had prepared and advertised bid specifications for the sealcoat work at several locations. The results of the bid were reviewed by the Board. Commissioner DOLAN moved to award a contract to Chicagoland Paving of Lake Zurich in an amount not to exceed \$9,905.00 for sealcoating at Ambria, Community, Memorial, Noll and Clearbrook parks, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions, none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUSON voting yes.

A presentation was given by Andy Murray and Sue Hagberg of Another Wild Goose Chase. They explained the process and benefits of using their firm to manage the geese population on the golf course. The Board had several questions and agreed this would be beneficial for Steeple Chase.

Commissioner DOLAN asked if the Park District had applied for a Power Play Grant. He had been informed that due to great demand, IAPD increased the amount available by \$20,000. Executive Director RESNICK said we did not apply for a grant this year.

Staff Reports

Golf

Golf Operations Manager BROLLEY informed the Board there were over 100 golfers this past Saturday. Commissioner ORTEGA asked about the difficulty of hiring cooks. BROLLEY said he was getting a number of applications, but they either don't return phone calls or show up for interviews. President KNUDSON asked if there was any feedback about the construction of the hitting cages. BROLLEY said guests have expressed their excitement about the new feature. Commissioner FRASIER asked that the ball washers be put out earlier this year. Golf Course Superintendent DORUFF asked if he felt more than two were needed. It was agreed two more should be purchased. Commissioner ORTEGA asked about moving the trees from the nursery. Golf Course Superintendent DORUFF said they may begin moving them as early as next week. President KNUDSON asked if there were any updates on the Emerald Ash problems. Golf Course Superintendent DORUFF said we are in a good position and our chemical representative said we could even back off a little. He said the new procedure for injecting the trees is much faster and will save time.

Parks

Commissioner DOLAN asked about the garden plots. Superintendent of Parks SOLBERG said they would be tilled next week. President KNUDSON asked about the playground inspection checklist. Superintendent of Parks SOLBERG explained there are two sets of guidelines the Park District follows for playground safety. Commissioner McGRATH asked if there was much coyote activity. Superintendent of Parks SOLBERG said staff has seen some.

Recreation

Commissioner McGRATH said he's heard good feedback on the egg hunt. President KNUDSON commented on the increase in non-resident early bird passes sold for Barefoot Bay. Superintendent of Recreation KIPP said the reason was not completely known. Executive Director RESNICK said posts were "boosted" on Facebook and this may have had an impact.

Business Services

Commissioner DOLAN asked if the draft of the audit was received. Business Manager MILLER said it was and it was clean.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:39 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary

Mundelein Park & Recreation District
Committee of the Whole
March 28, 2016

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG and Business Manager MILLER.

Executive Director RESNICK informed the Board that several pieces of equipment in the Parks Department were no longer needed and staff is recommended they be sold. She explained they may be sold to Car Max or at auction, depending on the amount quoted. President KNUDSON asked how the manner of sale would be determined. Superintendent of Parks SOLBERG said he will research the value of the pick-up trucks and if CarMax offers that amount or higher, we will utilize their services. If they do not, we will go to auction. Commissioner FRASIER suggested getting a quote from CarMax then putting the trucks up for auction with a minimum bid of the CarMax price.

The Board reviewed the sealcoating bids. Executive Director RESNICK explained staff over estimated the cost in the budget and all the bids are well under budget. Staff is recommending the contract be awarded to the low bidder, who has a good reputation and references.

Executive Director RESNICK updated the Board on the changes to the Village's TIF District. They will be releasing four properties this year, keeping the TIF properties east of the railroad tracks in the TIF 1 and creating a new TIF 2 that will include the properties west of the railroad tracks in addition to several more. This new TIF will expire in 23 years. The Village will share a portion of the surplus from the new TIF when the first TIF expires.

As requested by the Board, a company that manages geese populations will make a presentation during the regular meeting.

The group that has been serving free lunches at Hickory and Hanrahan Parks has requested a gazebo be installed at Hickory. They have agreed to pay for all materials and the Park District will cover the labor costs.

The Committee meeting adjourned at 7:30 p.m.

Secretary