

**MUNDELEIN PARK & RECREATION DISTRICT**  
**REGULAR BOARD MEETING**  
**Monday, July 11, 2016**  
**7:30 p.m.**

**AGENDA**

**Call To Order:**

**Pledge of Allegiance:**

**Roll Call:** Dolan, Frasier, Knudson, McGrath, Ortega

**Approval of Minutes:** Committee Meeting June 27, 2016  
Regular Meeting June 27, 2016

<b>Approval of Disbursements:</b>	Warrants =	062816, 070116, 070216	
		070516, 071116	\$ 489,935.46
	Warrants =	071216	\$ 179.94

**Correspondence:** Thank You Letter from American Legion

**Old Business:**

1. Set Bond Hearing

**New Business:**

1. Resolution 16-07-01 MacLean Fogg

**Board Business:**

**Executive Session:** Personnel 5 ILCS 120/2 (c)(1);  
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);  
Imminent or Pending Litigation 5 ILCS 120/2 (c)(11)

**Visitors:**

**Adjournment:**

Mundelein Park & Recreation District  
Committee of the Whole  
June 27, 2016

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by Vice President DOLAN.

Present were Commissioners DOLAN, FRASIER, McGRATH and ORTEGA. President KNUDSON was absent. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG and Business Manager MILLER.

Executive Director RESNICK updated the Board on the 2017 Budget presentation. The Board will be presented the Budget November 14. The Levy will be approved at the December 12 meeting the Budget & Appropriation Ordinance approved at the January 9, 2017 meeting.

Executive Director RESNICK asked the Board members if they were available for the IAPD Leadership Classic July 14 and the SRACLC Golf Outing September 19. Board members will check their calendars and let her know.

John Emser of W.B. Olson updated the Board on the estimated budget for the Chalet project. With changes to the scope of the project, new energy codes, increases in prevailing wage and general inflation since the original estimate was created in May 2014, the estimated cost of the project is roughly \$3,800,000 or \$300 per square foot. He added that competition among trades is strong, so there should be a good number of bidders. He outlined a schedule of bidding in late winter 2017 and a ten month construction once bids are awarded.

Vice President DOLAN asked if W.B. Olson had created the original budget of \$3,150,000. Executive Director RESNICK said the budget was created by PHN Architects for the grant application. Mr. Emser pointed out that the scope of the project had changed since that budget was created.

Executive Director RESNICK said she and Business Manager MILLER had spoken with the District's financial advisor Jeff Schuppel earlier in the day. Mr. Schuppel feels that with the recent developments with the European Union, interest rates are at a four year low and issuing bonds sooner rather than later would be advised. Staff will move forward with a July 25 Bond Hearing and if the market changes, will delay the issuance.

The Committee meeting adjourned at 7:25 p.m.

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Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, JUNE 27, 2016 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by Vice President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, McGRATH and ORTEGA were present. President KNUDSON was absent. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG and Business Manager MILLER.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting from June 13, 2016, second by Commissioner ORTEGA. Vice President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 061716, 061816, 062116 and 062716 in the amount of \$391,004.57, second by Commissioner ORTEGA. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and DOLAN voting yes.

Commissioner FRASIER moved to place the May financials on file, second by Commissioner McGRATH. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, ORTEGA and DOLAN voting yes.

Vice President DOLAN said staff had drafted a job description for the newly created Parks Department Mechanic position. The job description was modeled after the Golf Course Mechanic position and will have the same pay range. Commissioner ORTEGA moved to approve the Parks Department Mechanic job description as presented, second by Commissioner McGRATH. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

#### Staff Reports

##### *Golf*

Commissioner ORTEGA asked if the new hitting area was still getting heavy use. Golf Operations Manager BROLLEY said it was very popular still. Vice President DOLAN asked how the sign ups were for the Super Scramble. Golf Operations Manager BROLLEY said going about the same as this time last year. Vice President DOLAN asked if the geese were less of a nuisance since the dog chasing company had been hired. Golf Course Superintendent DORUFF said there are no geese on the course now.

The dogs were no longer patrolling but are on call if the geese return. The dogs will return to regular patrols in September, October and November.

### ***Parks***

Commissioner McGRATH asked what kind of questions the Parks staff receive from residents. Superintendent of Parks SOLBERG said they will ask what type of plants and/or trees are in the parks, they may notify us that a tree is hanging over from park property onto their property. Commissioner ORTEGA asked how staff knows when flags should be lowered to half-staff. Superintendent of Parks SOLBERG said he receives notifications via email. Commissioner ORTEGA asked how many flags the District owned. Superintendent of Parks SOLBERG said eight. Commissioner ORTEGA asked if this was the first year MacLean Fogg had a group of volunteers for a park site work day. Superintendent of Parks SOLBERG said yes, but other companies had done this in the past. Commissioner McGRATH suggested a resolution to thank them for their help. One will be presented to the Board for adoption at the next meeting.

### ***Recreation***

Commissioner FRASIER commented on the strong Day Camp enrollment. Commissioner ORTEGA asked why staff thought the Teen Adventure camp wasn't catching on. Superintendent of Recreation KIPP said this was a difficult age group to attract and next year the age range may change to 10-14 year olds. Vice President DOLAN asked what activities were scheduled for this camp. Superintendent of Recreation KIPP said it is experience oriented and includes trips and biking in the parks. Vice President DOLAN suggested publishing the schedule during enrollment next year. Staff will include this approach. Commissioner McGRATH asked how Aquatics Supervisor Mike Gerton got on the radio for the Community Picnic promotions. Superintendent of Recreation KIPP said Marketing Specialist Christa Lawrence made the arrangements as part of the sponsor package. Commissioner FRASIER suggested expanding the number of Groupon available for Barefoot Bay since we had sold out. Superintendent of Recreation KIPP said she wasn't sure who set the number available, but she would check.

### ***Business Services***

Commissioner FRASIER asked if the swing that broke at Hanrahan had been inspected. Business Manager MILLER said it had and there was documentation. The break was an accident and the swing was repaired that same day.

Vice President DOLAN announced service anniversaries for Mickey Kokinis, 13 years.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:46 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

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Secretary



# The American Legion

MUNDELEIN POST NO. 867  
P. O. BOX 603  
MUNDELEIN, ILL. 60060



*"Let Freedom Ring!"*

June 30, 2016

Dear Mundelein American Legion Supporter:

The Mundelein American Legion Post 867 held its 14<sup>th</sup> fundraiser golf outing on Tuesday, June 14, 2016. We would like to take this opportunity to express our sincere thanks for making this year's golf outing a success. This event was a success due to the support we received from individuals and businesses that supported the Legion by donating raffle/silent auction items, being hole sponsors and playing golf.

The enclosed list of Donors and Hole Sponsors was given to all the 84 golfers the day of the outing and has been shared with all 239 Mundelein American Legion Post 867 members.

Your contribution helps to insure the continued success of Mundelein American Legion Post 867.

Thanks again and we hope you realize that your support does make a difference.

Sincerely,  
Legion Golf Committee

*Wally Frasier*

Wally Frasier  
Post Commander

*Ron Serva*

Ron Serva  
Finance Officer

*Mark Parrish*

Mark Parrish  
Senior Vice Commander

**MEETING REMINDER  
MONDAY, JULY 11, 2016**

**7:00 p.m. Committee Meeting  
7:30 p.m. Regular Board Meeting**

**Action Items**

Old Business

1. Set Bond Hearing

New Business

1. Approval of Resolution 16-07-01 MacLean Fogg

**Updates**

1. Strategic Plan
2. Mission Statement
3. Water Tests
4. SRACLC Fishing Derby
5. Tax Appeals
6. Police Report

### **Old Business**

Business Manager Linda Miller and I have been discussing the timing of issuing the bonds for the Chalet project with Jeff Schuppel of Bridgeport Partners. We are currently comparing fees for Bond Counsel. We can schedule the Bond Hearing during the July 25<sup>th</sup> meeting, but are under no obligation to issue the bonds if that is the decision the Board would like to make.

*Staff recommends setting a Bond Hearing for 7:30 pm, July 25, 2016.*

### **New Business**

To recognize the volunteer work day performed by MacLean Fogg employees, a Resolution has been drafted for Board approval. The Resolution will be framed and presented to MacLean Fogg.

*Staff recommends approval of Resolution 16-07-01.*

### **Updates**

Staff are reviewing the timelines proposed for the Priorities in the draft Strategic Plan. The Plan will be submitted to the Board for approval at the July 25 meeting.

As part of the Strategic Plan discussions, staff has been reviewing the validity of the District's Mission Statement. While we believe it is still valid, we believe it can be less wordy and have the same meaning. The current Mission Statement is "**The Mundelein Park & Recreation District is committed to providing diverse recreation experiences that connect the community through quality programs, facilities and open space.**" Staff is recommending a change to "**The Mundelein Park & Recreation District is committed to connecting the community through diverse programs, facilities and open space.**" Does the Board have any input on this?

Due to the recent news about lead in drinking water, we will be testing several drinking fountains for lead. This includes drinking fountains at parks and areas where children may be using a drinking fountain.

The Annual SRACLC Fishing Derby will be held from 12:00-2:00 on Wednesday, August 3<sup>rd</sup> at Big Bear Lake in Vernon Hills. All Board members are invited to attend to enjoy lunch, games and fishing. Please let me know if you will be attending.

A tax appeal was received for 1000 S. Tower Road. The Assessor valued the property at \$952,646, the owner claims the property is worth \$816,585. The County handles these appeals.

The May Police report is enclosed.



# MUNDELEIN PARK & RECREATION DISTRICT

1401 N. Midlothian Road • Mundelein, IL. 60060 • (847) 566-0650 • Fax (847) 566-8557

**MUNDELEIN  
COMMUNITY CENTER**  
1401 North Midlothian Road  
(847) 566-0650

**BAREFOOT BAY  
FAMILY AQUATIC CENTER**  
1461 North Midlothian Road  
(847) 566-8661

**BIG & LITTLE CHILD  
DEVELOPMENT CENTER**  
1401 North Midlothian Road  
(847) 388-5440

**DIAMOND LAKE  
RECREATION CENTER**  
1016 Diamond Lake Road  
(847) 566-5650

**THE REGENT CENTER**  
1200 Regent Drive  
(847) 566-4790

**PARK VIEW HEALTH  
& FITNESS CENTER**  
1401 North Midlothian Road  
(847) 388-5430

**STEEPLE CHASE  
GOLF CLUB**  
200 North La Vista Drive  
(847) 949-8900

## ***RESOLUTION 16-07-01***

***WHEREAS, MacLean Fogg organized 36 volunteers for a workday at Community Park on Saturday, June 11, 2016; and***

***WHEREAS, these 36 volunteers unselfishly gave their time and talent to the Park District; and***

***WHEREAS, the appearance and conditions of Community Park are a source of pride to the Mundelein Park District; and***

***WHEREAS, thousands of visitors enjoy activities at Community Park every year;***

***NOW, THEREFORE, BE IT RESOLVED THAT MacLean Fogg be recognized for their outstanding service to the Mundelein Park District. Further that the Board of Commissioners and Staff of the Mundelein Park District express their sincerest appreciation.***

***Resolved this 11<sup>th</sup> day of July 2016***

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***Bob Knudson, President Board of Commissioners  
Mundelein Park District***





## MEMORANDUM

To: Chief Eric Guenther

Cc: Deputy Chief Monahan   
Deputy Chief Hansen 

From: Sergeant Brian Kisselburg 

Date: Friday, June 24, 2016

Re: Park District Report – May 2016

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There were twenty-four (24) calls for service in the area parks during the reporting period, which is consistent with park district activity during this time of year. The majority of the calls were minor in nature and included suspicious persons, found articles, burglary alarms, citizen assists, and lockouts.

There were a total of 265 park checks initiated by the patrol officers during this month. There were no patterns or crime trends discovered during this month. The numbers of calls and checks were consistent with the nicer weather and the increase in use of the parks.

The following gives more detail about several of the calls during the reporting period:

- On 05/03/16, Officer Koumantos received a report of graffiti at Memorial Park. Unknown subjects used pink paint to draw vulgar pictures and words on park signs and equipment. Park District personal were advised of the graffiti and subsequently removed it.
- On 05/03/16, Officer Anderson was conducting a park check at Hickory Park when he observed a subject, who he knew from previous interactions, walking through the park. Officer Anderson made contact with the subject and issued him a citation for being in the park after it was closed.
- On 05/18/16, Officer Anderson took a theft report, which occurred at Fairhaven Park. The complainant advised that her four year old son took her I-Pad to the park and when he came home he did not have the I-Pad. The park was checked for the I-Pad with negative results. The I-Pad was "pinged" to the area of two apartment buildings in Libertyville by Libertyville High School. No suspect information could be obtained.
- On 05/19/16, Officers were called to Memorial Park for a report of subjects fighting on the baseball field. Officers spoke to juveniles at the park who advised they were play fighting/wrestling. The juveniles were advised not to play fight/wrestle because people think they were really fighting. The juveniles understood.
- On 05/21/16, Officer McCourt took a child custody dispute that occurred at Scott Brown Park. The complainant was the father, who had dropped his two children off at the park and they were playing with a friend's children. The soon to by ex-wife came by and picked up the children and the father wanted the incident documented.

Courage. Pride. Commitment.

Officers will continue to perform walk-throughs at Park View to deter unwanted subjects from attending, especially during open gym hours. In addition, they will continue to perform park checks at the various parks due to the increase in park use (baseball and softball games).

I have attached a copy of the May 2016, Park District reports for your review.

Please contact me if you have any questions.