

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, JUNE 27, 2016 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by Vice President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, McGRATH and ORTEGA were present. President KNUDSON was absent. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG and Business Manager MILLER.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting from June 13, 2016, second by Commissioner ORTEGA. Vice President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 061716, 061816, 062116 and 062716 in the amount of \$391,004.57, second by Commissioner ORTEGA. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and DOLAN voting yes.

Commissioner FRASIER moved to place the May financials on file, second by Commissioner McGRATH. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, ORTEGA and DOLAN voting yes.

Vice President DOLAN said staff had drafted a job description for the newly created Parks Department Mechanic position. The job description was modeled after the Golf Course Mechanic position and will have the same pay range. Commissioner ORTEGA moved to approve the Parks Department Mechanic job description as presented, second by Commissioner McGRATH. Vice President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Staff Reports

Golf

Commissioner ORTEGA asked if the new hitting area was still getting heavy use. Golf Operations Manager BROLLEY said it was very popular still. Vice President DOLAN asked how the sign ups were for the Super Scramble. Golf Operations Manager BROLLEY said going about the same as this time last year. Vice President DOLAN asked if the geese were less of a nuisance since the dog chasing company had been hired. Golf Course Superintendent DORUFF said there are no geese on the course now.

The dogs were no longer patrolling but are on call if the geese return. The dogs will return to regular patrols in September, October and November.

Parks

Commissioner McGRATH asked what kind of questions the Parks staff receive from residents. Superintendent of Parks SOLBERG said they will ask what type of plants and/or trees are in the parks, they may notify us that a tree is hanging over from park property onto their property. Commissioner ORTEGA asked how staff knows when flags should be lowered to half-staff. Superintendent of Parks SOLBERG said he receives notifications via email. Commissioner ORTEGA asked how many flags the District owned. Superintendent of Parks SOLBERG said eight. Commissioner ORTEGA asked if this was the first year MacLean Fogg had a group of volunteers for a park site work day. Superintendent of Parks SOLBERG said yes, but other companies had done this in the past. Commissioner McGRATH suggested a resolution to thank them for their help. One will be presented to the Board for adoption at the next meeting.

Recreation

Commissioner FRASIER commented on the strong Day Camp enrollment. Commissioner ORTEGA asked why staff thought the Teen Adventure camp wasn't catching on. Superintendent of Recreation KIPP said this was a difficult age group to attract and next year the age range may change to 10-14 year olds. Vice President DOLAN asked what activities were scheduled for this camp. Superintendent of Recreation KIPP said it is experience oriented and includes trips and biking in the parks. Vice President DOLAN suggested publishing the schedule during enrollment next year. Staff will include this approach. Commissioner McGRATH asked how Aquatics Supervisor Mike Gerton got on the radio for the Community Picnic promotions. Superintendent of Recreation KIPP said Marketing Specialist Christa Lawrence made the arrangements as part of the sponsor package. Commissioner FRASIER suggested expanding the number of Groupon available for Barefoot Bay since we had sold out. Superintendent of Recreation KIPP said she wasn't sure who set the number available, but she would check.

Business Services

Commissioner FRASIER asked if the swing that broke at Hanrahan had been inspected. Business Manager MILLER said it had and there was documentation. The break was an accident and the swing was repaired that same day.

Vice President DOLAN announced service anniversaries for Mickey Kokinis, 13 years.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:46 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Mundelein Park & Recreation District
Committee of the Whole
June 27, 2016

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by Vice President DOLAN.

Present were Commissioners DOLAN, FRASIER, McGRATH and ORTEGA. President KNUDSON was absent. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG and Business Manager MILLER.

Executive Director RESNICK updated the Board on the 2017 Budget presentation. The Board will be presented the Budget November 14. The Levy will be approved at the December 12 meeting the Budget & Appropriation Ordinance approved at the January 9, 2017 meeting.

Executive Director RESNICK asked the Board members if they were available for the IAPD Leadership Classic July 14 and the SRACLC Golf Outing September 19. Board members will check their calendars and let her know.

John Emser of W.B. Olson updated the Board on the estimated budget for the Chalet project. With changes to the scope of the project, new energy codes, increases in prevailing wage and general inflation since the original estimate was created in May 2014, the estimated cost of the project is roughly \$3,800,000 or \$300 per square foot. He added that competition among trades is strong, so there should be a good number of bidders. He outlined a schedule of bidding in late winter 2017 and a ten month construction once bids are awarded.

Vice President DOLAN asked if W.B. Olson had created the original budget of \$3,150,000. Executive Director RESNICK said the budget was created by PHN Architects for the grant application. Mr. Emser pointed out that the scope of the project had changed since that budget was created.

Executive Director RESNICK said she and Business Manager MILLER had spoken with the District's financial advisor Jeff Schuppel earlier in the day. Mr. Schuppel feels that with the recent developments with the European Union, interest rates are at a four year low and issuing bonds sooner rather than later would be advised. Staff will move forward with a July 25 Bond Hearing and if the market changes, will delay the issuance.

The Committee meeting adjourned at 7:25 p.m.

Secretary