

Mundelein Park & Recreation District
Committee of the Whole
August 8, 2016

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK and Business Manager MILLER.

Executive Director RESNICK said there were two positions that did not have titles that reflect the duties of the position. She shared titles from other Districts for the Superintendent of Parks and Business Manager positions.

Commissioner DOLAN suggested that IPRA develop more uniform titles to make it clear within the industry the nature of each position. He said so many different titles for similar positions could be confusing. Executive Director RESNICK said she would suggest this to IPRA.

Commissioner ORTEGA asked if the job descriptions would change with a title change. Executive Director RESNICK said no, the current job descriptions were reflective of the duties performed for each of these positions. With no further discussion, Executive Director RESNICK said she would place this on the next Board meeting agenda for action.

President KNUDSON said there would be an Executive Session for the purpose of personnel.

Executive Director RESNICK informed the Board she had invited the Board of the Historical Society of the Fort Hill Country to the September 12 Park Board meeting to be recognized for their 60 years of service and to discuss operation of the Fort Hill Museum.

Jeff Schuppel of Bridgeport Partners was conferenced into the meeting via telephone to discuss options for bond issuance for the Park District. He had shared a schedule with three options that would allow the Park District to issue \$3,960,000 or \$4,090,000 or \$4,530,000 in bonds.

Commissioner DOLAN asked if the District could issue enough bonds to cover the Chalet project and keep the annual debt service payment at the current level of \$500,000 so there would be no increase in property taxes. Mr. Schuppel said this could be achieved but may mean extending the repayment into 2027. He will submit another schedule that will show this scenario.

The next step in a bond issue will be the approval of a Bond Ordinance by the Board at the August 22, 2016 meeting.

The Committee meeting adjourned at 7:30 p.m.

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, AUGUST 8, 2016 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK and Business Manager MILLER.

Commissioner ORTEGA moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session minutes from July 25, 2016, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner DOLAN moved to approve Warrants 072616, 072916, 073016, 080116 and 080816 in the amount of \$367,079.59, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUDSON voting yes.

Under Board Business, Commissioner DOLAN asked if the District had a policy on private vendors conducting business on park properties. Executive Director RESNICK said there is a policy regarding instructors holding classes in parks but she was not sure about others. She would check and if not, develop a policy for Board review.

Commissioner ORTEGA asked if the District had measures in place regarding potential ransomware attacks to the computer system. Executive Director RESNICK said the servers are backed up daily and a recent scan detected a hack to one desk top. The District's IT Managed Care vendor was able to isolate the virus and keep it from infecting any other equipment at the District.

Under Visitors, Ron Greenberg commented on the success of the Cardboard Regatta.

Commissioner FRASIER moved to adjourn to Executive Session for Personnel 5 ILCS 120/2 (c)(1) at 7:39 p.m. second by Commissioner DOLAN. The motion was unanimously approved.

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The regular meeting reconvened at 7:54 p.m.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:54 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary