

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, AUGUST 22, 2016 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, and McGRATH were present. Commissioner ORTEGA was absent. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG and Business Manager MILLER.

Commissioner DOLAN moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session Meeting of August 8, 2016, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 081116, 081216, 081616, 081716 and 082216 in the amount of \$481,722.07, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, DOLAN and KNUDSON voting yes.

Commissioner DOLAN moved to place the June financials on file, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER and KNUDSON voting yes.

President KNUDSON said a letter was received from the Old Number One Committee thanking the District for supporting their fundraiser.

President KNUDSON said two positions at the District had titles that were not reflective of their duties and could cause some confusion. New titles were suggested by staff. Commissioner DOLAN moved to change the Superintendent of Parks title to Superintendent of Buildings & Grounds and the Business Manager title to Superintendent of Business Services & Technology, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

President KNUDSON said an Ordinance was drafted by Bond Counsel for the issuance of \$4,000,000 in General Obligation Bonds for the construction of the Chalet project. Commissioner DOLAN moved to approve Ordinance 16-08-01 an Ordinance providing for the issue of \$4,000,000 General Obligation Limited Tax Park Bonds, Series 2016, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER and KNUDSON voting yes.

President KNUDSON said all sealed Executive Session Minutes had been reviewed and staff was recommending several be released at this time. Commissioner McGRATH moved to release all or parts of the Executive Session minutes that are no longer confidential; including February 12, 2007; October 13, 2008; September 13, 2010 (partial); June 13, 2011; June 22, 2015; August 31, 2015; September 28, 2015 (partial); January 22, 2016 (partial) and April 25, 2016, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Under Board Business Commissioner DOLAN reminded everyone about the Legislative Picnic being held August 27 at the Joliet Park District. This is an event organized by the Illinois Association of Park Districts.

Staff Reports

Golf

Commissioner DOLAN said he was asked by someone why Steeple Chase had gas and not electric carts. Golf Operations Manager BROLLEY said we would need a cart barn with electric to charge the carts. President KNUDSON commented on the golf course's strong performance in July and that overall the financial performance looked good. Commissioner FRASIER asked about the beetles. Golf Course Superintendent DORUFF said this was a bug that returned annually and golf course staff sprayed to keep them away. President KNUDSON asked if there was any reason found for the recent fish kill. Golf Course Superintendent said the oxygen levels in the lake were sufficient so to determine the cause would require sending the fish to a lab. Staff felt it was more of a fluke and did not need further investigation. President KNUDSON commented on the effectiveness of the service to keep geese off the golf course.

Parks

President KNUDSON asked about the outdoor court resurface project. Superintendent of Parks SOLBERG said last year three basketball courts were resurfaced, one court at three separate parks. This year there will be three courts resurfaced, two tennis courts and one basketball, all located at one park.

Recreation

Commissioner FRASIER commented on the success of the Cardboard Regatta and the positive effect for the Foundation. He also commented on the strong sales at Barefoot Bay Concessions. Commissioner McGRATH commented on the good relationship with the District's youth affiliate groups. Superintendent of Recreation KIPP said Assistant Superintendent of Recreation Scott Schleiden was responsible for this going so well. President KNUDSON complimented Barefoot Bay staff on the "Elite" audit. Commissioner FRASIER noted this was an improvement from a recent audit. Commissioner DOLAN asked about the safety of belongings for the children enrolled in Rec Connect. Superintendent of Recreation KIPP noted that the location for each child to keep their belongings is under video surveillance. Commissioner McGRATH asked if the daily pass sales reported at Barefoot Bay included field trip revenue. Superintendent of Recreation KIPP said it did.

Business Services

Commissioner FRASIER asked if the water walk at Barefoot Bay was intended for use by adults. Superintendent of Recreation KIPP will check the manufacturer's recommendations and advise staff. President KNUDSON asked what the interest rate was for the District's last bond issue. Executive Director RESNICK will check and report back to the Board.

President KNUDSON announced service anniversaries for Nan Coutre, 29 years; Tony Elasser, 1 year; Denise LaBeef, 16 years; April Lohr, 15 years; Tessy Perinchery, 18 years; Karen Peterson, 7 years; Adrienne Zagozdzon-Marquez, 16 years; and Jill Miller, 21 years.

There being no further business, Commissioner FRASIER moved to adjourn at 7:52 p.m. second by Commissioner DOLAN. The motion was unanimously approved.

Secretary

Mundelein Park & Recreation District
Committee of the Whole
August 22, 2016

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, and McGRATH. Commissioner ORTEGA was absent. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY,

Golf Course Superintendent DORUFF, Superintendent of Parks SOLBERG and Business Manager MILLER.

Executive Director RESNICK said the Board had discussed at the last Committee Meeting changing the title for two positions, Superintendent of Parks and Business Manager. Staff had recommendations for both of these positions.

An Ordinance was prepared by Bond Counsel for the issuance of \$4,000,000 in General Obligation Bonds for the construction of the new Chalet.

The Executive Director updated the Board on the semi-annual review of all sealed Executive Session minutes and recommended several be released.

An ordinance was drafted by Ancel Glink regarding the new law regarding reimbursing for expenses related to travel for staff and elected officials. This law takes effect January 1, 2017. Commissioner DOLAN asked if the procedures in the ordinance were requirements of the law or suggested best practices. Executive Director RESNICK will check with the attorney who drafted the ordinance and report back to the Board. Commissioner FRASIER suggested also sharing the ordinance with Jason Anselment of the Illinois Association of Park Districts.

The Board was updated on the possible timetable for the Chalet project. There was discussion of a new name for the facility. Commissioner McGRATH asked for a copy of the plans to be able to show residents if asked.

Executive Director RESNICK said there was one property tax appeal that was being handled by the County Board of Review.

The Committee meeting adjourned at 7:20 p.m.

Secretary