

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, SEPTEMBER 12, 2016 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:40 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK.

Commissioner DOLAN moved to approve the minutes of the Committee Meeting and Regular Meeting minutes from August 22, 2016, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 082616, 082916, 090116, 090616, 090916 and 091216 in the amount of \$585,546.47, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, DOLAN, McGRATH and KNUDSON voting yes.

Commissioner FRASIER moved to approve Resolution 16-09-01 recognizing the Historical Society of the Fort Hill Country for 60 years of service to the area, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll voice vote was taken with all voting yes.

Commissioner DOLAN moved to declare the Aquatic Weed Cutter as surplus property available for sale, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, ORTEGA and KNUDSON voting yes.

Commissioner DOLAN moved to approve a 39 month lease with Toshiba Business Solutions for the lease of an E-Studio 4505 copier, pending attorney approval, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, ORTEGA, FRASIER, McGRATH and KNUDSON voting yes

Under Board Business, Commissioner FRASIER asked if there was anything the District could do to ensure the museum is open as advertised if any of the volunteers don't show. Commissioner DOLAN suggested monitoring the hours and if there is a pattern of not being open, then address the issue.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:57 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary

Mundelein Park & Recreation District
Committee of the Whole
September 12, 2016

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK.

Executive Director RESNICK said a Resolution would be presented to the Historical Society during the Regular Board meeting.

Last year the District purchased an aquatic weed cutter for \$750. It was used earlier this year and found not to be adequate. Staff is recommending it be declared surplus property and sold. Commissioner DOLAN asked why it wasn't adequate. Executive Director RESNICK said there is no collection mechanism and cut weeds float throughout the lake causing problems. Commissioner FRASIER asked about using it on the smaller lakes at the golf course. Executive Director RESNICK said launching it would be an issue.

The Board was informed of a new lease for a copier at Park View Health and Fitness. Board approval was necessary because it is over one year in length.

Executive Director updated the Board on staff's research into employee health insurance options. If the District decides to stay with PDRMA, it requires a three year commitment and the Board will need to approve the contract at the September 26 meeting.

Options for lowering the scope of the Chalet project were discussed to bring the budget down. Commissioner DOLAN asked if materials or services could be donated.

Commissioner FRASIER suggested seeking out a contractor who needed to dispose of fill since there was so much needed. Commissioner ORTEGA asked how changing the exterior material may change long term maintenance. Commissioner DOLAN suggested naming rights.

The Board discussed the proposed Travel Reimbursement Policy. Much of the changes will simply mean additional administrative work. The District already estimates expenses in the budget and the Board already approves expenses by voice vote via the warrants. The Ordinance and Policy drafted by the District's attorney will be revised and presented to the Board for approval at the October 10, 2016 meeting.

The District will close on the bonds September 13, 2016. Excess funds will be invested per the District's investment policy until needed for the Chalet project.

There were six representatives present from the Historical Society of the Fort Hill Country to discuss operation of the Fort Hill Museum. They were Dottie Watson, Jeanne Steffens, John McGuire, Elaine Geffert, Mary Carter and Don Carter. Executive Director RESNICK said the District has concerns about Mrs. Watson being alone in the building on Saturdays.

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She said the District would like to hire someone to be there with whomever is volunteering. This way if someone is ill or has an emergency, the Park District employee could still open the building so the public will not be turned away.

Mrs. Watson said the Historical Society did not want any outsiders involved. She said they have been staffing the museum for 29 years and have not missed many days. She said she is more worried about the animals in the park and the people playing Pokemon Go around the building. If anything, she would want a police officer stationed at the museum.

The Committee meeting adjourned at 7:40 p.m.

Secretary