

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, NOVEMBER 28, 2016 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON and ORTEGA were present. Commissioner McGRATH was absent. Staff present included Executive Director RESNICK.

Commissioner DOLAN moved to approve the minutes of the Committee Meeting and Regular Meeting of November 14, 2016, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 111516, 111616, 111716, 111816 and 112816 in the amount of \$668,653.53, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, DOLAN and KNUDSON voting yes.

Commissioner DOLAN moved to place the October financials on file, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, ORTEGA and KNUDSON voting yes.

President KNUDSON said a letter was received from someone who signed the letter "Cary, 18 year resident & MPD enthusiast". The letter asked why there was a listing for Wiech Park but no park by such name exists on the brochure map and how does someone get a park named after them. Executive Director RESNICK said Wiech Park is identified on the map in the brochure, but the individual somehow missed it. She said she would like to explain to the person that the property was donated by the Wiech family and Mr. Wiech asked it be named for one of his children. Unfortunately, no last name or return address was on the letter and this information could not be shared directly.

President KNUDSON announced service anniversaries for Rita Kipp, 33 years.

Commissioner DOLAN moved to adjourn to Executive Session for the purpose of Personnel 5 ILCS 120/2 (c)(1) at 7:35 p.m, second by Commissioner ORTEGA. A roll call vote was taken with Commissioners DOLAN, ORTEGA, FRASIER and KNUDSON voting yes.

The Board Meeting reconvened at 7:57 p.m.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:57 p.m. second by Commissioner DOLAN. The motion was unanimously approved.

Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, NOVEMBER 14, 2016 AT 6:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The Public Budget Hearing of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 6:30 p.m. by President KNUDSON.

He then directed the Secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Executive Director RESNICK covered some of the highlights of the draft budget and explained how the revenue and expenses for the Chalet project will be recorded in three fiscal years. Bond proceeds recognized in 2016, approximately 75% of the project expense and 50% of the grant revenue in 2017, and the final 25% of the project expense and 50% of the grant revenue in 2018.

Commissioner DOLAN asked if the District would need a resolution recognizing the large Corporate Fund and Capital Fund balances. Executive Director RESNICK said she didn't think the Corporate Fund balance would be excessive but was not sure if a resolution was necessary for the Capital Fund. She will research and report back to the Board.

President KNUDSON asked about the funds budgeted for software. He commented that this was a project the District just went through. Staff explained the 2016 project was for recreation registration software and the 2017 project is financial software.

Executive Director RESNICK said we will be adding one more item to the Workplan. If OSLAD grants are available, staff will apply for a development grant for the Shady Lane property.

Commissioner ORTEGA asked about the process of painting the water slides. He was told it is a gel finish that is expected to last 5-7 years. He asked if after that time is there another coating added or does this first one have to be removed and then a coating added. Staff will find the answer to this question and report back to the Board.

Commissioner DOLAN asked staff what risk assumptions were made. Golf Operations BROLLEY said his biggest worry is a major breakdown in the Clubhouse. The building is aging and much of the equipment is original. He said revenues are based on a 5-7 year average.

Superintendent of Recreation KIPP said she has the same worry. We have proactively replaced a great deal of equipment at the Community Center, but the cost of repairs is increasing every year. Her biggest concern is the indoor pool as these repairs can easily be in the tens of thousands of dollars.

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Superintendent of Buildings & Grounds SOLBERG said he is not certain if fuel prices will increase dramatically. He also cannot be certain about the costs of equipment and vehicle repairs. The budget is a reflection of the average repair needs.

Golf Course Superintendent DORUFF said he worries about the viability of the irrigation system controls and main line.

Superintendent of Business Services & Technology MILLER said her biggest concern is the location of our servers and the need to better test our disaster recovery plan.

Commissioner ORTEGA asked if the Parks Foundation was in the budget. He was told it is not.

Commissioner DOLAN said he would like to see the District increase sponsorship and grant revenues.

Commissioner ORTEGA moved to close the Public Budget Hearing at 7:00 pm, second by Commissioner McGRATH. The motion was unanimously approved.

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