

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, JANUARY 23, 2017 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting of January 9, 2017, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 011017, 011217, 011317, 011817 and 012317 in the amount of \$196,071.05, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, DOLAN, McGRATH and KNUDSON voting yes.

Commissioner DOLAN moved to place the December financials on file, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, ORTEGA, FRASIER, McGRATH and KNUDSON voting yes.

President KNUDSON said a letter was received from Lake County Stormwater Commission confirming the District's successful grant application for work at Wilderness South pond.

Under Board Business Commissioner FRASIER commented on the wonderful marketing pieces produced by Marketing Specialist Christa Lawrence. The Park District programs and facilities are much more visible than in the past.

Staff Reports

Golf

Commissioner ORTEGA commented on the great performance of merchandise sales for 2016. President KNUDSON asked if there was a reason December sales were so strong. Golf Operations Manager BROLLEY said there were more customers in addition to the purchase of a set of clubs. President KNUDSON asked about the golf simulator. Golf Operations Manager BROLLEY said it was nice for warming up but not full service enough to charge for use. Commissioner ORTEGA asked how much it was being used and BROLLEY said just a handful of people. Commissioner FRASIER asked about having more of the seasonal crew licensed to spray. Golf Course Superintendent DORUFF said the test was very rigorous, but he would see if any returning staff may be able to pass the test.

Parks

President KNUDSON asked about the interviews for the Grounds Maintenance Supervisor position. Superintendent of Buildings & Grounds SOLBERG said there were five finalists and the second round of interviews was starting the next day. President KNUDSON asked about the process of making ice for skating. Superintendent of Buildings & Grounds SOLBERG said it was very labor intensive and required approximately 72 hours to make the rink for the first time. The crew had to spray the rink with water, wait for the layer to freeze and repeat until complete. President KNUDSON asked if the warm weather had completely melted the rinks. He was told both rinks were completely gone.

Recreation

Commissioner ORTEGA asked about volleyball not being successful. Superintendent of Recreation KIPP said we have not held leagues for the past three years. There was a volleyball venue that allowed alcohol that took teams away and now that it was closed, we thought the leagues would run again, but have not. Commissioner DOLAN suggested running tournaments instead of leagues. Commissioner McGRATH said he spoke with an employee from another agency at the Conference and their entire job was running athletic tournaments. Commissioner FRASIER commented on the bad behavior of some players in the basketball league. President KNUDSON asked if the players were still being fined if they violate rules. Superintendent of Recreation KIPP said they are. President KNUDSON asked about the youth basketball program. Superintendent of Recreation KIPP said it is mainly instruction with games played also. Commissioner DOLAN said he would like to be involved in the Foundation. Commissioner ORTEGA said he attended a session on senior programming at the Conference and said there were many good ideas presented. Commissioner FRASIER asked if there were options for relieving the IT workload on recreation staff. Staff indicated the current IT firm was not performing and a new firm was being sought.

Commissioner DOLAN said the report indicating monthly revenue and expenses for Park View was misleading, it should indicate these are monthly figures, not year to date. Commissioner FRASIER commented on the declining membership at the Regent Center. Superintendent of Recreation KIPP said staff will be working with staff from Grand Dominion to offer trips and programs cooperatively. President KNUDSON asked about the DCFS visit to Big & Little. Superintendent of Recreation KIPP said with DCFS so short staffed, visits were few and far between. The visit went very well. Commissioner ORTEGA asked how many adult events would be held at Barefoot Bay this year. Superintendent of Recreation KIPP said two.

Business Services

Commissioner ORTEGA asked if the financial software selection had been made. Superintendent of Business Service & Technology MILLER said staff was waiting on an IT quote before making the selection. One software is server based and would need some support. Commissioner McGRATH asked about technology and should the District have a plan. Executive Director RESNICK said an IT Plan was being developed.

President KNUDSON announced service anniversaries for Marcus Kivisto, 4 years; Cheir Rehor, 15 years; Linda Renz, 5 years; Margaret Resnick, 10 years; and Mary Yoho, 18 years.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:08 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary

Mundelein Park & Recreation District
Committee of the Whole
January 23, 2017

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Executive Director RESNICK clarified with the Board an error on the January 9 agenda. The agenda listed the approval of the December financials, when it was actually the November financials being approved.

The Board was asked if they would like staff to schedule a visit from SRACLC staff to present their annual report. The Board indicated they would. The Board was asked to let Executive Director RESNICK know if they would like to attend IAPD's Legislative Breakfast in Hawthorn Woods on March 3rd.

Staff shared the financial comparison provided by the District's audit firm. The Board felt it was difficult to determine if this report indicated the District was in a better or worse financial position than the other agencies. They felt the comparable was too different.

Executive Director RESNICK informed the Board she was meeting with Police Chief Gunther this week to discuss the intergovernmental agreement with the Village for police services. The consensus of the Board was the agreement is working and should continue.

Commissioner ORTEGA had asked for some type of recap of the sessions attended at the IAPD/IPRA Conference. Staff that attended will be meeting this week to discuss the Conference and the Executive Director will include a synopsis in her next report to the Board.

The Committee meeting adjourned at 7:15 p.m.

Secretary