

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, APRIL 24, 2017 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session of April 10, 2017, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 041317, 041817, 041917, 042117 and 042417 in the amount of \$265,493.59, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, DOLAN, McGRATH and KNUDSON voting yes.

Commissioner DOLAN moved to place the March financials on file, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, ORTEGA and KNUDSON voting yes.

Commissioner FRASIER moved to place the March police report on file, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

President KNDUSON asked the visitors present if they had anything to bring in front of the Board. Mary Van Vactor said she is a resident of the Holcomb subdivision and there is a lot for sale that she urged the Park District to purchase as there is no park in this subdivision. She complimented the Board on the work they do and thanked them for their time. Dan and Rachel Freeberg said they are also residents of Holcomb and agreed that the parcel for sale in the neighborhood would be an excellent sport for a park.

President KNUDSON said the Board had discussed the Executive Director's performance evaluation in an Executive Session April 10, 2017. Commissioner FRASIER moved to approve a merit increase for the Executive Director as discussed, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, DOLAN, McGRATH and KNUDSON voting yes.

### **Staff Reports**

#### ***Golf***

Commissioner ORTEGA commented on the recent rains effected golf rounds. Commissioner DOLAN asked if staff looked at revenue per round. Golf Operations Manager BROLLEY said this is only done on an annual basis. With the increase of senior golfers, this has dropped a little. Commissioner FRASIER thanked staff for the analysis of the clubhouse expansion and driving range. He asked if the cart path mentioned was in bad shape before the winter. Golf Course Superintendent DORUFF said the excessive rains increased the deterioration. Commissioner McGRATH asked if the cart path repairs were a cold patch. Golf Course Superintendent DORUFF said this work is hired out and sections would have new asphalt layed on top.

#### ***Parks***

Commissioner McGRATH complimented Joe Albert on pursuing and securing the lighting grant. Commissioner ORTEGA asked about the possibility of putting cameras in parks. Superintendent of Buildings & Grounds said this was possible, but the cost was not justified.

#### ***Recreation***

Commissioner McGRATH said he heard rave reviews about the Egg Hunt. Superintendent of Recreation KIPP said this was due in large part to the work of the Marketing Department, Special Events Coordinator and Sponsorship Coordinator. Commissioner DOLAN asked if we recognized our sponsors. He suggested an event to do this. Superintendent of Recreation KIPP said this would be done. President KNUDSON asked what was the conference attended by Assistant Superintendent of Recreation Scott Schleiden. Superintendent of Recreation KIPP said it is put on by the Indiana University and gives a new perspective for people that have been in the field for a long time. Scott said the school was excellent and he is looking forward to the second year curriculum. Commissioner FRASIER congratulated staff on receiving the IAPD grant and MASC grant for the new West Oak summer program. President KNUDSON asked about Barefoot Bay pass sales. Superintendent of Recreation KIPP said another flash sale was being held as well as Groupon.

***Business Services***

President KNUDSON asked about the boat ranger position. He was told these individuals are scheduled mostly weekends and they use our patrol boat to make sure everyone is following the rules on the lake. Commissioner ORTEGA asked if the trim on the pool deck had been repaired. Superintendent of Business Services & Technology replied it had.

Commissioner DOLAN moved to adjourn to Executive Session for the purpose of potential purchase of real estate 5 ILCS 120/2 (c)(5), second by Commissioner FRASIER at 7:57 p.m. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUDSON voting yes.

The Regular Meeting resumed at 8:10 pm.

Commissioner DOLAN moved to authorize the Executive Director to purchase real estate as discussed in Executive Session, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUDSON voting yes.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:11 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

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Secretary

Mundelein Park & Recreation District  
Committee of the Whole  
April 24, 2017

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Executive Director RESNICK reminded the Board that no action was taken after the last Executive Session regarding her evaluation and the Board could take action tonight if they wanted.

The possibility of increasing the land/cash ordinance was discussed. The Vernon Hills Park District's current acre value is \$190,000 and there is consideration of moving it to \$200,000. Executive Director RESNICK shared the Village's concerns about increasing developer's expenses. Commissioner FRASIER said there was still the flexibility of negotiating a lower fee if the Village and/or developer had justification.

The Board was informed that the Building Maintenance Supervisor Joe Albert had completed the application for a grant from the Illinois Department of Commerce & Economic Opportunity to upgrade the lighting in the parking lot at the Community Center. This application was successful and the District will receive \$5,334 for the project. This will offset the \$18,000 total cost.

The Board reviewed the tax rates for all park districts in Lake County. It was pointed out that the Mundelein Park & Recreation District is in the lowest quartile and demonstrates the District's efforts to keep taxes reasonable. Executive Director RESNICK said one reason the other Districts may be higher could be debt service. Commissioner DOLAN said another reason could be the agency had a successful referendum to increase their tax rate.

The Board was reminded that the May 8<sup>th</sup> meeting would be the Annual Meeting where Commissioner KNUDSON would be sworn into a new term and officer elections would be held.

An Executive Session was requested to discuss potential real estate purchase.

Staff prepared and presented to the Board an analysis of costs to expand the Steeple Chase Clubhouse and to construct a driving range. The analysis included capital costs and yearly revenue and expenses. While the expanded clubhouse could generate a surplus of \$100,000 annually, the District would need to pass a referendum to issue the \$6,000,000 to \$9,000,000 in bonds to pay for construction. Commissioner DOLAN said with a \$6,000,000 bond issue, annual payments from taxes would increase \$450,000 so tax payers would have to agree to pay an additional 10%. The Board did not feel this was a good fiscal choice.

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The analysis of construction of a driving range showed it was feasible and the surplus generated could be used to pay off construction costs in five years. This is assuming construction would be approved by the Army Corp of Engineers and would total approximately \$200,000. The Board instructed Executive Director RESNICK to contact an engineer to determine if this could be done.

The Committee meeting adjourned at 7:30 p.m.

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Secretary