

Mundelein Park & Recreation District  
Committee of the Whole  
June 12, 2017

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK and Superintendent of Business Services & Technology MILLER.

Executive Director RESNICK recapped the bids for the replacement of two HVAC units at the Community Center. The low bid was within budget.

The State has published new rates for the Prevailing Wage Ordinance and they are included in the ordinance presented to the Board.

Executive Session minutes were reviewed and two sets of minutes are recommended for release as they are no longer confidential.

Executive Director RESNICK shared photos of the Chalet project. The old structure has been removed and the footings for the new building have been poured.

The District has taken water samples of all drinking fountains. About half of the tests have been returned and there are no problems detected.

Jamie Wilkey of Lauterbach and Amen presented the 2016 Audit and Comprehensive Annual Financial Report. She complimented the District staff on their assistance in preparing the Audit. She said there were no issues and the District had received the Certificate of Excellence again last year. She stated they gave “an unmodified opinion” which is the highest level issued. She reviewed the General and Recreation Funds and stated the healthy fund balance is beneficial when issuing debt. There are two comments in the Management Letter. One refers to GASB 74 which will be implemented in 2018. This will require an actuarial to calculate the potential liability of retiree health benefits. The other points out the District went over budget in the Debt Service Fund. This was due to the issuance of bonds last year.

President DOLAN said he attended a client meeting hosted by Ancel Glink. He reviewed the discussion about allowing drones at specific locations, issuing parking tickets by the Police Department and including 5 ILCS 120/2 (c)(2) for Executive Session. Staff will look into these three topics and report back to the Board.

The Committee meeting adjourned at 7:30 p.m.

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Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, JUNE 12, 2017 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATIVE OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK and Superintendent of Business Services & Technology MILLER.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session minutes from May 22, 2017, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners McGRATH, ORTEGA, FRASIER, KNUDSON and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrants 052317, 052417, 052517, 052617, 053117, 060217, 060317, 060517, 060617 and 061217 in the amount of \$484,689.02, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes.

President DOLAN said a thank you letter was sent to Kelsey Langelier thanking the Village for their donation of trees and a thank you letter was received from recently retired Assistant Village Administrator Mike Flynn.

Commissioner ORTEGA moved to accept the low bid of \$26,825.00 from Cahill Heating & Air for the purchase of two HVAC units for the Community Center, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

Commissioner KNUDSON moved to approve Ordinance 17-06-01 Prevailing Wage Ordinance, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, FRASIER, McGRATH and DOLAN voting yes.

President DOLAN congratulated Linda Miller and staff for the clean audit. Commissioner FRASIER moved to accept the 2016 Audit and have it submitted to the State Comptroller's Office and Lake County Clerk's office, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, KNUDSON, ORTEGA and DOLAN voting yes.

All sealed Executive Session Minutes have been reviewed and presented for release if no longer confidential. Commissioner KNUDSON moved to release Executive Session minutes that are no longer confidential from April 28, 2008 and April 13, 2009, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, FRASIER, ORTEGA and DOLAN voting yes.

Under Board Business, Commissioner FRASIER shared two articles from today's Daily Herald. Both dealt with the summer lunch program and the donation of a gazebo at Gordon Ray Park. Commissioner KNUDSON said the dedication ceremony was very nice and the impact of this program was wonderful.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:37 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

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Secretary