

Mundelein Park & Recreation District
Committee of the Whole
May 22, 2017

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President DOLAN.

Present were Commissioners DOLAN, FRASIER KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Executive Director RESNICK said Lori Ludwick is retiring after more than 22 years and a resolution will be presented to her this evening.

At the last meeting, a few Board members shared information from another Park District about a fact sheet produced to share with legislators that graphically demonstrate the reach of park districts. Executive Director RESNICK shared something similar with the Board that the District produces for sponsors after a special event. President DOLAN said this is similar to what they were suggesting, but would show annual attendance figures at facilities and events. Staff will produce this piece and share with our legislators.

The Board was reminded that the SRACLC Golf Outing will be held September 14th at Steeple Chase Golf Club. They were asked to let the Executive Director know if they would like to participate.

An Executive Session was requested to discuss potential real estate purchase and potential litigation.

Commissioner FRASIER moved to adjourn to Executive Session at 7:05 p.m., second by Commissioner ORTEGA. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes.

Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, MAY 22, 2017 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Commissioner ORTEGA moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session of May 8, 2017, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrants 051017, 051517, 051617, 051917 and 052217 in the amount of \$469,083.91, he noted the typo on the agenda regarding warrant 051517, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH, ORTEGA and DOLAN voting yes.

Commissioner ORTEGA moved to place the April financials on file, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

Commissioner FRASIER moved to place the April police report on file, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH, ORTEGA and DOLAN voting yes.

President DOLAN said a letter was sent to Jon Lynn of the Kirk Players thanking them for their donation to the Mundelein Parks Foundation for scholarships for art programs.

President DOLAN read Resolution 17-05-01 recognizing Lori Ludwick for 22 years of service to the Mundelein Park & Recreation District. Commissioner FRASIER moved to approve Resolution 17-05-01, second by Commissioner KNUDSON.

President DOLAN asked if there were any questions and none were raised. A voice vote was taken with all voting yes. Ms. Ludwick came forward to accept the resolution. She thanked the Park District for a wonderful career and complimented her co-workers on their dedication to the participants at the Learning Center and the early childhood programs.

Staff Reports

Golf

Commissioner KNUDSON asked if the continued bad weather was having an effect on golf operations. Golf Operations Manager BROLLEY said it has. May of last year ended strong with good weather, but this year the bad weather was continuing past mid-month. President DOLAN asked if moving the Special Olympics outing to a Friday was beneficial. Golf Operations Manager BROLLEY said it appeared to help enrollment and will be scheduled for Friday again next year if the organizer would like that. Commissioner KNUDSON asked how the ash trees were holding up. Golf Course Superintendent DORUFF said they were doing well. President DOLAN said he was surprised to see that the irrigation system was being used with all the rain. Golf Course Superintendent DORUFF said staff was hand watering areas that had been treated with chemicals.

Parks

Commissioner FRASIER suggested a letter be sent to the Village thanking them for their donation of trees to the Park District. Staff will take care of this. Commissioner ORTEGA asked when Barefoot Bay will open and was informed it will be open Memorial Day weekend. He asked what fall protection is. Superintendent of Buildings & Grounds SOLBERG said this is safety training for staff that are working at levels above the ground, such as scaffolding or ladders. President DOLAN suggested staff be recognized when they achieve additional certifications. Commissioner KNUDSON asked about the renovations at Kracklauer Dance Studio. Superintendent of Buildings & Grounds SOLBERG said one of the rooms was being renovated to allow more room for parents waiting while their children are in class. A TV monitor will be installed so they can watch their children in class from this room.

Recreation

President DOLAN asked how the dance recital went and was told it went very well. Commissioner FRASIER complimented the success of first time program Wild About Mom. Commissioner ORTEGA asked when certificates of insurance are required from renters. Superintendent of Recreation KIPP said there are specific activities that require these, such as an outside vendor.

Commissioner KNUDSON asked about the Silver Sneakers program. Superintendent of Recreation KIPP said this is a cooperative program with Medicare that pays for senior's fitness memberships at a negotiated rate. President DOLAN said he had reservations about allowing outside Personal Floating Devices at Barefoot Bay but that if the staff supported it, he did also. Commissioner McGRATH asked how many requests there are for PFDs. Superintendent of Recreation KIPP said the District has 75 but some are getting old and need replacement. Many parents are more comfortable having a life vest on their child. She added that the District will have the right to refuse the use of any outside PFD if it doesn't meet US Coast Guard standards. President DOLAN asked if all the garden plots were sold and was told they were not. Commissioner FRASIER commented on the fact that Regent Center membership is down 19% over the last five years. He asked what is being done to address this. Superintendent of Recreation KIPP said that staff believe the program needs to be restructured. Even with an increase in marketing, membership continues to decline. There is discussion of having the facility open Monday, Wednesday and Friday to operate as a membership based center but to offer more non-member type adult programs on Tuesday and Thursday. She said she has been researching options through the Illinois Park & Recreation Associations' Senior Committee. Commissioner ORTEGA commented that this has been a topic of discussion for a very long time but nothing has changed. Superintendent of Recreation KIPP said we are trying to be respectful of long time members and make gradual changes. Commissioner KNUDSON asked about the success of Barefoot Bay's Groupon offer. Superintendent of Recreation KIPP said it was once again a big seller.

Business Services

President DOLAN asked how a phone would be installed at the Spray Park. Superintendent of Business Services & Technology MILLER said there was already a line there, but a switch needed to be added at the indoor pool to connect the line to our network. Commissioner ORTEGA asked if the District had virus protection on our network. Superintendent of Business Services & Technology MILLER said we do and a patch was recently applied because of the latest virus attack.

President DOLAN announced the following service anniversaries from April and May. April 2017, Bill Brolley 2000 (17); Ron Doruff 1998 (19); Linda Miller 2015 (2); Rose Nudo-Semsak 2008 (9); Kristina Watanabe 2014 (3); Diane Woo 2004 (13); Steve Yeazell 1999 (18); May 2017, Michaelene Amedio 2006 (11); Dakota Duncanson 2014 (3); Mike Gerton 2010 (7); Brian Jeske 2014 (3); Jon Karl 2000 (17); Michael Krauleidis 2008 (9); Nathan Neuwirth 2009 (8); Scott Ragland 2013 (4).

There being no further business, Commissioner ORTEGA moved to adjourn at 8:12 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary