

Mundelein Park & Recreation District  
Committee of the Whole  
June 26, 2017

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President DOLAN.

Present were Commissioners DOLAN, FRASIER McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Executive Director RESNICK said the 2016 Treasurer's Report was in the Board packet for approval and would be filed with the County.

The District's attorney recommended delaying the approval of the IGA with the Village for the purchase of real estate until the Village could petition the County to waive the back taxes.

The Board discussed the naming of the former Chalet. Staff said they will be approaching companies offering the opportunity of naming rights. President DOLAN suggested also approaching individuals who may want to have their family name connected to the building. Commissioner FRASIER said he has heard Loch Lomond residents are concerned about increased traffic due to the new building. Executive Director RESNICK will keep an open dialog with the Police Department to correct any issues that may arise.

The Board was updated on a concern raised by Commissioner ORTEGA regarding the cost of the District's Sick Incentive policy. Commissioner FRASIER said he thinks the policy was created to encourage employees to only use sick time if necessary. Commissioner ORTEGA said he believes it encourages employees to come to work even if sick. President DOLAN asked if this was common practice with Park Districts. Executive Director RESNICK will research this. President DOLAN asked if eliminating this policy would hurt employee morale. Golf Operations Manager BROLLEY said he believed it would. There are many full time staff that work holidays because of the nature of the operation and they may not take any time off in exchange. Receiving this extra pay for dedication is a nice reward. Commissioner FRASIER suggested a policy requiring staff to take a day off in lieu of the holiday within 120 days or be compensated.

Executive Director RESNICK said all job descriptions have been reviewed by staff and are being formatted for consistency. They will be presented to the Board for approval at the next meeting.

The Committee Meeting adjourned at 7:30 pm.

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Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, JUNE 26, 2017 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, McGRATH and ORTEGA were present. Commissioner KNUDSON was absent. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting of June 12, 2017, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners McGRATH, ORTEGA, FRASIER and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrants 061517, 061617, 061917, 062017 and 062617 in the amount of \$565,065.80, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and DOLAN voting yes.

Commissioner ORTEGA moved to place the May financials on file, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER and DOLAN voting yes.

Commissioner FRASIER moved to place the May police report on file, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH and DOLAN voting yes.

President DOLAN said the 2016 Treasurer's Report was prepared by staff. Commissioner ORTEGA moved to approve the 2016 Treasurer's Report, second by Commissioner McGRATH. President DOLAN asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER and DOLAN voting yes.

An Intergovernmental Agreement was created for the transfer for real estate. Commissioner ORTEGA moved to defer this topic to a future meeting, second by Commissioner McGRATH. President DOLAN asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

## **Staff Reports**

### ***Golf***

President DOLAN commented on the terrible weather having such a bad effect on the golf course financials. Golf Operations Manager BROLLEY said June has rebounded and is comparable to last June. Commissioner McGRATH asked how the trees are treated to prevent Emerald Ash Borer. Golf Course Superintendent DORUFF said based on the size of the tree, a hole is drilled and a plug is inserted for the fluid to enter the tree.

### ***Parks***

President DOLAN asked why the ramp was replaced at Kracklauer Park. Executive Director RESNICK said it was on the ADA Transition Plan as the old ramp was not compliant with the Americans with Disabilities Act. Commissioner McGRATH asked about the Parks Department intern. Superintendent of Buildings & Grounds SOLBERG said he approached the District. His help developing a tree management plan was going to be very helpful. Commissioner FRASIER asked if Steeple Chase would be part of the tree management plan. Superintendent of Buildings & Grounds SOLBERG said it is. He reported the District manages approximately 3,200 trees, excluding Diamond Lake Sports Complex and the natural area east of Community Park. Commissioner ORTEGA asked how many memorial trees there are. Superintendent of Buildings & Grounds SOLBERG said about 80. President DOLAN asked if the expression swings are the ones that the parent and child ride together, facing each other. He was told they are.

### ***Recreation***

Commissioner McGRATH asked if lowering the softball fees would help increase participation as he had heard people express their concerns about the price. Superintendent of Recreation KIPP said she would have Scott Schleiden look into this, but the feedback she has heard is the time commitment is too much. Commissioner FRASIER complimented staff on Margaritaville night. It was cold but people attending seemed to be having fun. President DOLAN asked about the Customer Service Task Force. Superintendent of Recreation KIPP said registration staff attended a session at the State Conference and created this task force to improve internal and external customer service. President DOLAN asked about the single rental at the Community Center that brought in so much revenue. Superintendent of Recreation KIPP said a group rented the gym for an entire weekend for basketball tryouts.

***Business Services***

Commissioner ORTEGA commented on the number of guards that have been injured. President DOLAN asked about the District's procedure when a patron throws up in a pool. Superintendent of Recreation KIPP said the pool is evacuated until the chemical balance is correct. President DOLAN asked why we are still interviewing for Boat Rangers so late in the season. Superintendent of Buildings & Grounds SOLBERG said this has been a hard job to fill and having extra people available was helpful. Commissioner McGRATH asked who processed the water samples. Executive Director RESNICK said they were sent to a lab in McHenry.

President DOLAN announced the following service anniversaries; Mickey Kokinis, 14 years.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:53 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

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Secretary