

Mundelein Park & Recreation District
Committee of the Whole
July 10, 2017

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President DOLAN

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director.

Executive Director RESNICK stated the Village will be petitioning the County to waive the taxes on the property they own at 102 Goodwin. The County has indicated they will waive the taxes. Once this has been completed, the Intergovernmental Agreement with the Village will allow them to sell us the property. The Park District will be responsible for the current liens on the property.

All job descriptions have been reviewed by staff and Human Resource Manager Anthony Nitti has formatted them for consistency. Staff is recommending the Board approve all full time, part time and seasonal job descriptions.

An accessible golf cart was purchased for Steeple Chase approximately 12 years ago. In that time it has only been used once and is now in disrepair and unsightly. Staff is recommending disposal. President DOLAN asked if the ADA requires the golf course to have an accessible cart. Executive Director RESNICK said she would confirm, but felt our reasonable accommodation of issuing a handicap flag and allowing those golfers to get closer to the tees and greens was acceptable. Commissioner FRASIER asked if there is a source for renting accessible carts on short notice. Staff will research. Commissioner KNUDSON commented on the area where the cart is stored. He asked that it be cleaned up.

Marketing Specialist Christa Lawrence has produced an overview of the District to share with legislators to demonstrate the impact we have on the community. President DOLAN suggested including the respondents expressing that park district taxes are too low. The Board praised the piece as exceptional. A “fulfillment report” was also shared with the Board. These are created by Sponsorship Coordinator Tracie Ouimet and given to sponsors after they have supported an event. It shows them how their company was promoted. The Board also complimented this piece.

The Board reviewed a policy on drone use drafted by the District’s attorney. Commissioner ORTEGA asked how the District would know if a commercial user had repeated FAA violations, as described in the policy. Executive Director RESNICK said she thought if they had repeated violations, they would not have a valid FAA license as also called for in the policy.

Executive Director RESNICK informed the Board the 20 acres of wetland between Wilderness Park and the Tall Grass subdivision was supposed to be donated to the Park District by the developer but they had stopped paying taxes on it and the County took it over. The Park District bid \$1.00 for the property and now owns this land.

The repeated tests of the drinking fountains at Diamond Lake Rec Center found them to be within EPA regulations for lead content. Because they are not used often, staff will need to run them for several minutes each day to keep lead levels low.

Area softball fees were compared to the Mundelein Park District rates to determine if our pricing was reasonable. Our per-game rate is lower than other agencies so staff will not recommend a price increase.

Golf Operations BROLLEY and Executive Director RESNICK met with staff from Hey and Associates to discuss the next steps for development of a driving range. A pre-permit application meeting is being set up with the Army Corp of Engineers to discover their requirements.

At the last Committee Meeting, the District's Sick Incentive Policy was discussed. A survey of other park districts found the majority offering some type of incentive.

The Committee meeting adjourned at 7:30 p.m.

Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, JULY 10, 2017 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATIVE OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting minutes from June 26, 2017, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners McGRATH, ORTEGA, FRASIER, KNUDSON and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrants 062717, 062817, 063017, 070317, 070417, 070517 and 071017 in the amount of \$793,356.73, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH, ORTEGA and DOLAN voting yes.

President DOLAN said a thank you letter was received from a Park View member complimenting staff. He suggested some type of reward program for staff receiving such compliments. He also announced a thank you letter was received from American Legion Post 867.

Commissioner ORTEGA moved to approve the Intergovernmental Agreement with the Village of Mundelein for the purchase of 102 Goodwin Place, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

Commissioner KNUDSON moved to approve all job descriptions as presented by staff, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Commissioner ORTEGA moved to table the topic of declaring the accessible golf cart as surplus property until the next meeting, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice call vote was taken with all voting yes.

Under Board Business, Commissioner KNUDSON mentioned the article about Libertyville constructing an ice rink for \$375,000 that would be used in the summer for roller hockey. President DOLAN said he had met with the Executive Director and asked her to compile a report showing the feasibility of such a rink. This will include expenses to build along with operating revenue and expenses.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:41 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary