

Mundelein Park & Recreation District
Committee of the Whole
July 24, 2017

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President DOLAN.

Present were Commissioners DOLAN, FRASIER KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Executive Director RESNICK asked if there were any additional questions on the Drone Use Policy that was discussed last meeting. None were raised.

The District's attorney advised that the accessible golf cart at Steeple Chase could be disposed of, but there was no case law in Illinois to support or refute this action.

Executive Director RESNICK explained to the Board that the original bid for slip sheet overlay of athletic courts at Scott Brown and Vaughn-Griglack Parks came in over budget so staff rebid the projects separately and instead of slip sheet at Scott Brown the project will be to remove the courts. Staff will monitor feedback and determine if the neighborhood supports construction of new courts. Commissioner McGRATH asked where the budget figure came from. Superintendent of Buildings & Grounds SOLBERG said from experience with these same types of projects over the past few years. President DOLAN asked if removing these courts would leave the District with too few tennis courts. Executive Director RESNICK said the District has well over the national guidelines. President DOLAN asked if new or renovated courts could be used for pickleball also. He was told they could and that the tennis court at Memorial Park was striped for both sports. Commissioner McGRATH inquired about the slip sheet overlay method. Superintendent of Buildings & Grounds SOLBERG told him it is essentially building a new court on top of the old court, raising the entire surface about eight inches.

The Board reviewed the bids for the cart path work at Steeple Chase Golf Club. Commissioner FRASIER asked about using funds for this project on the athletic courts since the path work came in under budget. He was told this was possible, but not recommended as the funds are in capital and will carry over for next year's projects.

Executive Director RESNICK asked the Board for input on working with The Superlative Group to help with determining naming right values. The Board felt it would be a good idea to seek a proposal only for the valuation phase. They felt the actual selling of the rights could be done best by staff.

The Board was updated on questions regarding the Libertyville Sports Complex outdoor skating rink. President DOLAN asked when staff would have the cost/benefit analysis completed for a rink in Mundelein. He was told it would be presented in September.

The Board reviewed the new Marketing Quarterly report. President DOLAN asked if there was some way to show how these figures compare to goals or expectations. Staff will modify the reports to show how efforts are comparing to performance or goals.

The Committee Meeting adjourned at 7:30 pm.

Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, JULY 24, 2017 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Superintendent of Recreation KIPP, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG and Superintendent of Business Services & Technology MILLER.

Commissioner ORTEGA moved to approve the minutes of the Committee and Regular Meeting of July 10, 2017, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrants 070717, 071317, 071417, 071517, 071817, 072017 and 072417 in the amount of \$437,917.57, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, McGRATH, KNUDSON, ORTEGA and DOLAN voting yes.

Commissioner KNUDSON moved to approve Warrant 072517 in the amount of \$333.95, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, FRASIER and DOLAN voting yes and Commissioner McGRATH recusing himself.

Commissioner FRASIER moved to place the June financials on file, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes.

President DOLAN introduced the proposed Drone Use Policy that will be added to the Park District Ordinance Book. Commissioner KNUDSON moved to approve the Drone Use Policy, second by Commissioner McGRATH. President DOLAN asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

The Board was updated on the condition of the accessible golf cart and its lack of use and disrepair. Commissioner ORTEGA moved to approve the accessible golf cart as surplus equipment and make it available for sale, second by Commissioner KNUDSON. President DOLAN asked if there were any questions and Commissioner KNUDSON asked what if the equipment did not sell at auction. Executive Director RESNICK said staff would take it to the scrap metal dealer. A roll call vote was taken with Commissioners ORTEGA, KNUDSON, FRASIER, McGRATH and DOLAN voting yes.

President DOLAN reviewed the bids for the renovation of the basketball court at Vaughn Griglack Lakewood Heights Park. Commissioner McGRATH moved to accept the low bid from Evans & Sons in the amount of \$32,277, second by Commissioner FRASIER. President DOLAN asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, FRASIER, KNUDSON, ORTEGA and DOLAN voting yes.

President DOLAN reviewed the bids for the demolition of the tennis courts at Scott Brown Park. Commissioner KNUDSON moved to accept the low bid from DK Contractors in the amount of \$63,715, second by Commissioner McGRATH. President DOLAN asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, FRASIER, ORTEGA and DOLAN voting yes.

President DOLAN reviewed the bids for the cart path repair work for the 1st, 3rd, 4th, 6th and 15th holes at Steeple Chase Golf Club. Commissioner FRASIER moved to accept the low bid from Meyer Paving in the amount of \$22,529, second by Commissioner KNUDSON. President DOLAN asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH, ORTEGA and DOLAN voting yes.

Board Business

Commissioner FRASIER reminded the Board and staff about the IAPD Picnic August 26th in Wheeling. Volunteers are still needed. He complimented staff on the Cardboard Regatta ad in the newspaper. He mentioned IAPD is gathering information on the number of voters in each District to show legislators the current method of getting a referendum on the ballot is too lenient.

Staff Reports

Golf

President DOLAN agreed that the golf course maintenance crew has done a great job keeping the course playable during all the recent flooding. Commissioner FRASIER asked about raising the bridge on the 4th hole to avoid having to close the front nine during floods. Golf Course Superintendent DORUFF said the approach on either side will still sit too low. Commissioner KNUDSON commented that being named the second toughest closing hole for Chicago area golf

courses by ChicagoGolfReport.com is very impressive. He asked if there was any permanent damage caused by the flooding.

Golf Course Superintendent DORUFF said no, the crew needed to spray more than typical to avoid mold. President DOLAN asked if it was typical to have staff leaving so early in the season. Golf Course Superintendent DORUFF said there were more time off requests this year and some earlier departures. Commissioner ORTEGA asked if we would hire additional staff next season. Golf Course Superintendent DORUFF said he would if he could get more applicants.

Parks

President DOLAN asked if there was much tree damage from the recent storms. Superintendent of Buildings & Grounds SOLBERG said we lost a couple big trees but not many. There were many more limbs down though.

Recreation

President DOLAN asked if the 5K enrollment was down due to the race not being held on the 4th of July. Superintendent of Recreation KIPP said the reasons are not known, but Antioch held their race on the 4th and was also down a little. Commissioner FRASIER said the Craft Beer Night at Barefoot Bay was very nice. Superintendent of Recreation KIPP said this was a good event for the 30-40 year old age group. Commissioner KNUDSON said he attended the Movie in the Park and thought it went very well. Commissioner FRASIER commented on the Regent Center membership numbers being down 19% from five years ago. Superintendent of Recreation KIPP said staff have a few ideas to improve Senior/Adult involvement. Commissioner KNUDSON asked about the decline of enrollment for the final two weeks of day camp. Superintendent of Recreation KIPP said the camp is moved to the Community Center and enrollment is limited due to space. This will not happen next year when camp is held in the new building.

Business Services

Commissioner KNUDSON asked if there was any concern over the increased number of accident/incident reports. Superintendent of Business Services & Technology MILLER said this was very typical with the increased number of participants this time of year. President DOLAN asked if any of the accidents or incidents were of particular concern. Superintendent of Business Services & Technology MILLER said staff did a very good job handling each appropriately. Commissioner FRASIER suggested replacing the water fountain at the Beach rather than running the water first thing every day to clear the lines. Executive Director RESNICK said the problem may be in the lines and not the fountain so that would involve much more work for the same result.

President DOLAN announced the following service anniversaries; Anthony Nitti, 2 years; Scott Schleiden, 16 years; and Mike Vitale, 10 years.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:00 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary