

Mundelein Park & Recreation District  
Committee of the Whole  
August 14, 2017

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK.

Executive Director RESNICK updated the Board on the Personnel Policy Manual. The District's attorney has reviewed the manual twice but Vice President ORTEGA has not completely reviewed the second draft. Vice President ORTEGA said the Board had not finalized the discussion of the Wellness Incentive Policy. President DOLAN suggested Vice President ORTEGA finish his review and provide a list of any policies he still has concerns with and a sub-committee could review those concerns. In the meantime, the Manual could be approved and distributed to staff.

The District needs to appoint a second person as OMA Officer and have that person complete the Open Meetings Act training. It was agreed this should be the Superintendent of Business Services & Technology.

The Board reviewed the progress made on the Strategic Plan. President DOLAN asked that the Board be given an update on the Plan two times a year and include some measurements of progress along with preparations for upcoming items.

The Board reviewed the newly completed IPRA Environmental Report Card. The Report Card was originally completed in 2011 with a score of 47%. When the Report Card was completed earlier this year, the score was 69%. After reviewing this, the Board asked the staff to implement some new programs to improve efforts to protect natural resources. The Report Card was completed again and the score was 82%. The Board expressed their pleasure that new programs and procedures were implemented.

The District has not yet heard from the Army Corp of Engineers regarding a pre-permit meeting regarding construction of a driving range at Steeple Chase.

Executive Director RESNICK asked how the Board felt about the District adding a \$1 fee to all program registrations to help fund the Foundation. Commissioner FRASIER asked if this was necessary or could \$1 of every registration be given to the Foundation without increasing the fee to patrons. President DOLAN asked about asking for donations on the registration form instead.

The Village has been approached by a resident about adding a menorah to their holiday display. Executive Director RESNICK said no one has approached the Park District regarding the tree at Kracklauer Park but anticipated it may happen. The Board agreed that the tree lighting has no religious ties and no religious symbols should be added.

The Lake County Director's Group has begun a secret shop program where staff from other agencies visit our facilities and complete a report that they share with the agency. The Board complimented this program and encouraged it to continue.

Executive Director RESNICK updated the Board on the search for a new Superintendent of Recreation. Nearly 60 applications were received and interviews have begun. The goal is to have the new Superintendent begin at the end of September.

The Committee meeting adjourned at 7:30 p.m.

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Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, AUGUST 14, 2017 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATIVE OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting minutes from July 24, 2017, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 072617, 072817, 073117, 080317, 080717, 080817, 081117 and 081417 in the amount of \$806,329.25, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH, ORTEGA and DOLAN voting yes.

Commissioner KNUDSON moved to approve Warrant 081517 in the amount of \$606.96, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, FRASIER and DOLAN voting yes. Commissioner McGRATH recused himself.

President DOLAN said a letter was received by and reply sent to Ruth Hutter regarding vegetation around Wilderness Pond. An email was received from Senator Duckworth's office thanking the District for the invitation to visit.

Commissioner McGRATH moved to approve the Personnel Policy Manual, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Commissioner KNUDSON moved to appoint the Executive Director and Superintendent of Business Services & Technology as Open Meetings Act Officers, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Under Board Business, Commissioner FRASIER commented on the nice article in the Daily Herald about the Cardboard Regatta.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:36 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

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Secretary