

Mundelein Park & Recreation District
Committee of the Whole
December 12, 2016

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President KNUDSON.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK.

Executive Director RESNICK informed the Board that the proposed Levy presented had not changed from the estimate shared with them in November. She explained the two resolutions presented were to allow the District to carry a larger fund balance in the Special Recreation Fund and the Museum Fund for planned projects.

The current lease on the postage machine is expiring and because the new lease is for two years, Board approval is required.

With the introduction of a video camera in the Kidz Centre at Park View Health & Fitness, staff had the District's attorney update the photo policy. This policy was shared with the Board for approval.

Last year when the Human Resource/Risk Manager left the District, there was not appointment to ADA Compliance Officer or ADA Transition Plan Coordinator. Staff recommended the Compliance Office be the Executive Director and the Plan Coordinator be the Superintendent of Buildings & Grounds. Commissioner DOLAN asked if the appointment was for the person or the position. The appointment will include both the person and their title.

Executive Director RESNICK reminded the Board that representatives from FGM Architects would make a presentation at the Board meeting on the progress of the Chalet project.

An article was shared with the Board regarding a recent Open Meetings Act ruling. The Board will make sure their motions are clear so any audience members will understand what business is being conducted.

Executive Director RESNICK informed the Board the District has been awarded a \$30,000 grant from the Watershed Management Board and Lake County Stormwater Management for work to be done at Wilderness South pond.

The Committee meeting adjourned at 7:15 p.m.

Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, DECEMBER 12, 2016 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President KNUDSON and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK.

President KNUDSON asked that the presentation from FGM Architects take place first.

Louise Kowalczyk and Raegan Porter presented on the progress of the Chalet project. The showed artists renderings of the interior and exterior and had materials available so the Board could see the flooring, exterior materials and colors chosen.

Commissioner DOLAN asked if moving the parking to the back of the building would lessen the need for fill. Ms. Kowalczyk said that would not be as aesthetically pleasing and the current placement was chosen to be the most functional while considering the need to change the grade of the site.

Commissioner FRASIER said he would prefer the gym be a full size. Executive Director RESNICK said she will discuss this with the project team at the next budget meeting.

Commissioner ORTEGA asked about the durability of the gym floor, Ms. Porter explained the installation and commented they have used it in many applications and have not had any problems.

Commissioner McGRATH asked about the translucent panel wall in the gym. Ms. Kowalczyk said this lets in natural light and gives a glowing look from the outside at night.

Commissioner ORTEGA asked if there was enough storage. Executive Director RESNICK said no building ever has enough storage. She feels the storage in the multipurpose rooms is helpful and overall it is adequate.

Commissioner McGRATH moved to approve the minutes of the Budget Hearing of November 14, 2016, and Committee Meeting, Regular Meeting and Executive Session, minutes from November 28, 2016, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 120216, 120616, 120716 and 121216 in the amount of \$272,742.60, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, ORTEGA, McGRATH and KNUDSON voting yes.

Commissioner DOLAN moved to approve Warrant 121316 in the amount of \$155.10, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, ORTEGA and KNUDSON voting yes. Commissioner McGRATH rescused himself.

Commissioner DOLAN moved to approve Tax Levy Ordinance 16-12-01, second by Commissioner FRASIER. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, FRASIER, McGRATH, ORTEGA and KNUDSON voting yes.

Commissioner McGRATH moved to approve Resolution 16-12-01 Accumulation of Funds in Special Recreation Fund, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioner McGRATH, ORTEGA, DOLAN, FRASIER and KNUDSON voting yes.

Commissioner ORTEGA moved to approve Resolution 16-12-02 Accumulation of Funds in Museum Fund, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, DOLAN, FRASIER and KNUDSON voting yes.

Commissioner McGRATH moved to approve a two year lease with Neopost for a postage machine, second by Commissioner ORTEGA. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioner McGRATH, ORTEGA, DOLAN, FRASIER and KNUDSON voting yes.

Commissioner FRASIER moved to approve the updated photo policy, second by Commissioner DOLAN. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, DOLAN, McGRATH, ORTEGA, FRASIER and KNUDSON voting yes.

Commissioner ORTEGA moved to appoint Executive Director Margaret Resnick as ADA Compliance Officer and Superintendent of Buildings & Grounds as ADA Transition Plan Coordinator, second by Commissioner McGRATH. President KNUDSON repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all present voting yes.

Under Board Business, Commissioner FRASIER complimented staff on the full page ad for Park View Health & Fitness in the Sunday Daily Herald.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:19 p.m., second by Commissioner McGRATH. The motion was unanimously approved.

Secretary