

Mundelein Park & Recreation District
Committee of the Whole
November 13, 2017

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 p.m. by President DOLAN

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK.

Executive Director RESNICK said there was an error in the Administrative Assistant job description. The supervisor for the position is the Executive Director. The Rental Attendant will now report to the Registration Manager to streamline the rental process.

Golf Operations Manager Bill Brolley researched GPS systems for the new carts and is recommending Textron Fleet Management with a five year lease. Commissioner FRASIER asked if this was the smaller units that are mounted on the windshield frame. Executive Director RESNICK said they are mounted in the center of the cart the same as the units we now have. President DOLAN asked about the graphics. Executive Director RESNICK checked with Golf Operations Manager BROLLEY and said the graphics were similar to the current system. Commissioner ORTEGA asked if we could still sell advertising. Executive Director RESNICK checked and was told this could continue. Commissioner KNUDSON asked if there was a clause in the contract to allow the Park District to end the contract if not satisfied. Executive Director RESNICK will check on this.

The Board discussed staff's recommendation for financial software. Commissioner ORTEGA asked if staff visited other park districts that are using the software and was told yes. President DOLAN asked if staff checked with other districts that have been using the software for more than one year and was told yes.

Executive Director RESNICK explained the District would be levying for the allowable CPI increase plus EAV increase and new growth. This will be a levy of \$4,426,425. With the continued discussion of a property tax freeze, the 2018 budget will reflect no increase in the levy as a conservative precaution.

The Board was informed there was asbestos found in the Holcomb property and a proposal was received to remediate. President DOLAN asked if the building could still be razed before year end. Executive Director RESNICK said we were moving forward with this timeline.

Executive Director RESNICK updated the Board on the potential plans for the Shady Lane property. A title search was ordered to determine any easements on the road itself.

The Committee meeting adjourned at 7:30 p.m.

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, NOVEMBER 13, 2017 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATIVE OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK.

Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting minutes from October 23, 2017, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrants 102617, 110317, 110417, 110717, and 111317 and in the amount of \$431,647.40 second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON and DOLAN voting yes.

President DOLAN said a letter was received from State Representative Carol Sente congratulating the District on winning IAPD's Intergovernmental Agreement Award. He commented that it was nice of the Representative to reach out to the District.

Commissioner ORTEGA moved to approve the Rental Attendant job description as presented and the Administrative Assistant job description as amended, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all Commissioners voting yes.

Commissioner KNUDSON moved to approve a 60 month lease with Textron Fleet Management for the lease and maintenance of GPS equipment for Steeple Chase Golf Club, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, FRASIER, ORTEGA and DOLAN voting yes.

Commissioner FRASIER moved to approve a contract with BS&A for the purchase and implementation of financial software in the amount of \$87,835, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes.

Jeff Sydanmaa, President of MBSA, presented the yearly review to the Board. Highlights included a 5% increase in participation for a total of 740 youth. Of these, 82% are Mundelein residents. Revenues were much higher because of late collections and early payments. Capital improvements included a new website, new equipment bags and catcher's equipment for all 53 teams and renovation of the softball batting cage. Many teams did very well in the playoffs and tournaments. Plans for 2018 include new dugout roofs for the Majors baseball and Majors softball fields, new windscreen on the Majors baseball field, additional drainage for the Majors baseball outfield and re-skimming of the Red Monster, Majors baseball, AA baseball and AAA baseball field. President DOLAN asked if there was anything the Park District could do to help. Mr. Sydanmaa said MBSA appreciated all the help and that Assistant Superintendent of Recreation Scott Schleiden was always available and helped a great deal. Commissioner McGRATH complimented MBSA on the service they provided to the community including teaching the youth to become umpires. Mr. Sydanmaa and Margaret Resnick will discuss the agreement that is expiring.

Jason Baret, President of Lake County Stallions, presented the yearly review to the Board. Participation included 115 in tackle football, 150 in cheerleading, 125 in summer flag football and 85 in lacrosse. He estimated 80% are Mundelein residents. They gave out 20 scholarships to families who needed financial assistance. He commented on the good relationships they have with Mundelein High School and Carmel High School. He did not have financial information as their Board has not met since September because of the fall football and cheer seasons.

A written report was submitted by AYSO Regional Commissioner Mark Gillespie. This fall they had 341 participants ages 3-19 years and 80% of these are Mundelein residents. The over 30 leagues has more than 60 participants. Their participation is down 70 from last fall and they believe this is due in part to the new registration problems. The league has received many compliments regarding the fields at the Diamond Lake Sports Complex. Their Bumblebee program for 3 year olds was going very well.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:04 p.m. second by Commissioner McGRATH. The motion was unanimously approved.