

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, JANUARY 8, 2018 AT 6:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The Public Budget Hearing of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 6:30 p.m. by President DOLAN.

He then directed the Secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Business Services & Technology MILLER and Superintendent of Recreation LaPORTE.

President DOLAN asked the Board if they felt the current format of reviewing the budget numbers was appropriate. He said his feeling is that the Board should not get too much into the details such as the amount spent on office supplies but should be looking at overall trends. Executive Director RESNICK said she feels the Board should be reviewing the workplan as it explains capital projects and operational changes. If the Board agrees with these, they agree with the dollars budgeted as they are tied together.

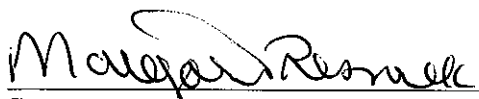
President DOLAN said this doesn't explain trends or why an area is increasing, decreasing or staying level. Golf Operations Manager BROLLEY said he uses a five year average to budget revenue. President DOLAN said this may not be accurate if trends are not taken into consideration, He would like to see summaries that show the reasoning for the numbers. Executive Director RESNICK said the staff could put together a report with the narrative explaining the rationale in each area. This can include what steps will be taken to reduce expenses if revenues do not meet expectations.

Commissioner KNUDSON agreed that there was too much detail for the Board to digest and seeing the big picture would be beneficial. Commissioner FRASIER commented on the recent pipe break and how this may affect the 2018 budget. Commissioner ORTEGA said he would like the Board to receive quarterly reports that explain any blips in the financials.

President DOLAN asked what the Go Mundelein program is. Executive Director RESNICK said it started with the Gurnee Park District after a presentation at the NPRA Congress, It is a program intended to get the community active. There will be activities scheduled and promotional items encouraging increased activity to combat obesity and sedentary lifestyles.

Commissioner FRASIER asked if the tree inventory planned for 2018 included trees at the golf course. Superintendent of Buildings & Grounds SOLBERG said he did not know and would find out.

Commissioner ORTEGA moved to close the Public Budget Hearing at 6:55 pm, second by Commissioner McGRATH. The motion was unanimously approved.


Secretary

Mundelein Park & Recreation District
Committee of the Whole
January 8, 2018

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, and ORTEGA. Staff present included Executive Director RESNICK, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Business Services & Technology MILLER and Superintendent of Recreation LaPORTE.

Executive Director RESNICK reviewed the bids for the demolition work at the Goodwin property. She said the District had worked with the low bidder, DK Contractors and was happy with their work in the past.

Due to changes in DOT regulations concerning CDL drivers, the District's personnel policy on drug and alcohol abuse needed to be updated. The District's attorney reviewed and updated the policy for Board approval.

Similarly, the Illinois State Legislators recently passed a law requiring public agencies to adopt by resolution or ordinance an anti-harassment policy. The District's attorney reviewed the current policy and updated to include the elements required by law.

The 2018 training expenses were presented to the Board. Executive Director RESNICK pointed out a typo in the date of the memo and the year of the expenses. Both should be 2018.

The District's attorney suggested changes to the Marquee Sign Usage policy. Commissioner ORTEGA said he didn't feel it was consistent. The first bullet says organizations must be not-for-profit but the later bullets include organizations that are for profit. The policy will be reviewed again before the Board approves.


Executive Director RESNICK asked the Board if they are in support of redesigning the District's logo. The recent survey of shoppers at the two Jewel stores in town showed that only 9% recognize the current logo. Commissioner FRASIER if all the facility logos would change. Executive Director RESNICK said not at this time, but could be updated later. Commissioner KNUDSON said he was concerned about the cost to update all materials if the logo is changed. Executive Director RESNICK said replacement of larger items, such as park signs, could be phased in over a three or four year period. Commissioner ORTEGA asked how this was different than the conversation last year about rebranding. Executive Director RESNICK said the idea was always to update our look, not to change the perception of who we are. We have a very solid reputation and the idea is to look more current. President DOLAN said he feels the current logo is fine but is not opposed to refreshing our look. Marketing Manager Christa Lawrence will develop some logos for the Board to review. Commissioner McGRATH asked that a scope of implementation also be developed.

Executive Director RESNICK said at the previous Board meeting a resident family had requested a menorah be added to the tree lighting ceremony. Because the request came in after the agenda was published, the topic was briefly discussed at the meeting but no action could be taken. The Board was asked if they would like to continue discussing the topic.

President DOLAN said the Board was on the record that the District was trying to be neutral with facilities and events regarding religion. He asked if the other Board members felt this should be formalized. Commissioner ORTEGA said he believes the position of neutrality should be kept. Commissioner KNUDSON mentioned the District changing the Good Friday to Spring Friday to avoid the religious affiliation. President DOLAN said the District has the stance of neutrality and needs to follow our own intention. He said there should not be a star at the top of the tree. Commissioner ORTEGA said the star and the tree are not symbols of Christianity, it is the cross. President DOLAN said the District's attorney has reviewed case law and agrees that neutrality is an acceptable position and if the District deviates from this for one religion, they will need to do the same for all requests. He did not know what would be the best approach, a resolution, policy or ordinance. He asked staff to seek advice from the District's attorney on this.

Executive Director RESNICK said the union contract would be expiring and asked if the Board would like to have a Board member as part of the negotiations. Commissioner McGRATH will serve on the negating team.

The Committee Meeting adjourned at 7:28 pm.


Secretary

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Business Services & Technology MILLER and Superintendent of Recreation LaPORTE..

Commissioner ORTEGA moved to approve the minutes of the Committee and Regular Meeting of December 11, 2017, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 121417, 121517, 121817, 121917, 122017, 122817, 122917, 010218, and 010818 in the amount of \$1,126,88.87 second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, and DOLAN voting yes.

Commissioner KNUDSON moved to place the November financials on file, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, FRASIER, ORTEGA and DOLAN voting yes.

Commissioner ORTEGA moved to place the November Police report on file, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, FRASIER, KNUDSON and DOLAN voting yes.

New Business

President DOLAN reviewed the bids received for the demolition work at the Goodwin property. Commissioner KNUDSON moved to award a contract to DK Contractors in the amount of \$23,553.00 for demolition work at 102 Goodwin, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and Commissioner FRASIER asked if this price included the fill. He was told it did. A

roll call vote was taken with Commissioners KNUDSON, ORTEGA, FRASIER, McGRATH and DOLAN voting ye.

President DOLAN stated the District's policy on drug and alcohol abuse was updated by the attorney to meet the new DOT regulations. Commissioner McGRATH moved to approve the updated Alcohol and Drug Abuse Policy for the Personnel Policy Manual, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, FRASIER, KNUDSON, ORTEGA and DOLAN voting yes.

President DOLAN said due to a new State law, the District needed to update the Anti-Harassment Policy and adopt it via resolution. Commissioner KNUDSON moved to approve Resolution 18-01-01 an Anti-Harassment Policy, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, FRASIER, ORTEGA and DOLAN voting yes.

President DOLAN reviewed the 2018 training expenses included in the 2018 Budget. Commissioner ORTEGA moved to approve the 2018 Training Expenses as presented, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

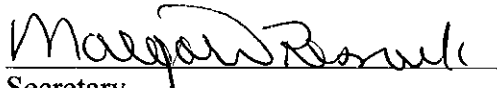
President DOLAN asked if the Board was prepared to vote on the proposed Marquee Sign Usage Policy. Commissioner FRASIER moved to table approval of the policy until the attorney could clarify the wording, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

President DOLAN asked if any of the visitors had comments. Ron Greenberg addressed the Board regarding refreshing the logo. He said he was aware of sessions at the State and National Conferences on branding and thought while the District has a very good image, the logo was not recognized by the majority of those asked.

Jason Lenhoff addressed the Board regarding adding a menorah to the tree lighting ceremony. He feels the menorah does not represent Judisam. He feels having Santa Claus and singing carols at the events is not neutral. He stated that other towns have a Christmas tree and menorah and that he feels there is more to the Board's reasoning. Commissioner ORTEGA stated that may be Mr. Lenhoff's impression, but that it wasn't fact. Mr. Lenhoff said he is making this request for the sake of inclusion.

Tara Lenhoff added that she feels it doesn't have to be a choice between neutrality and diversity. President DOLAN thanked them for their comments.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:45 p.m. second by Commissioner McGRATH. The motion was unanimously approved.


Secretary