

**MUNDELEIN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING**

**Monday, April 23, 2018**

**7:30 p.m.**

**AGENDA**

**Call To Order:**

**Pledge of Allegiance:**

**Roll Call:** Dolan, Frasier, Knudson, McGrath, Ortega

**Approval of Minutes:** Committee Meeting April 9, 2018  
Regular Meeting April 9, 2018  
Executive Session April 9, 2018

**Approval of Disbursements:** Warrants – 040318, 040518, 041218, 041718, 042018, 042318  
= \$611,036.29

**Financials:** March

**Police Report:** March

**Correspondence:** Letter to W.B. Olson

**Old Business:**

**New Business:** 1. Approve 3 Year License for Access Points for Wi-Fi  
2. Declare Equipment as Surplus

**Board Business:**

**Staff Reports**

**Service Anniversaries March:** Linda Miller 2015 (3); Diane Woo 2004 (14); Steve Yeazell 1999 (19);  
Ron Doruff 1998 (20); Bill Brolley 2000 (18);

**Executive Session:** Personnel 5 ILCS 120/2 (c)(1);  
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or  
Pending Litigation 5 ILCS 120/2 (c)(11); Collective Bargaining or Salary  
Schedules 5 ILCS 120/2(c)(2)

**Action on Items Discussed in Executive Session, if Necessary**

**Visitors:**

**Adjournment:**

### Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
  - 1. The amount of time permitted for public comment;
  - 2. That all speakers state their name and addresses before addressing the Board;
  - 3. To avoid repetitive comments, testimony and general questions; and
  - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
  - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
  - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

Mundelein Park & Recreation District  
Committee of the Whole  
April 23, 2018

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Business Services & Technology MILLER and Superintendent of Recreation LaPORTE.

Executive Director RESNICK informed the Board a soil boring report was received for the area at Steeple Chase where a driving range is being considered.


The District is upgrading its Wi-Fi and the Board was asked to approve the purchase of 14 access points as well as approve three year licenses for them.

There were several pieces of equipment at Steeple Chase that staff are recommending be disposed of by selling.

The first quarter financial report was presented to the Board. President DOLAN asked that future reports show projected year end impact. Simply stating a purchase was not made, does not give the reader enough information to know if the line will be within budget the remainder of the year. President DOLAN said identifying year end impact will be especially important in the recreation department and adding a column "Estimated Year End Impact" would be helpful. Commissioner ORTEGA asked about the purchase of tools at the golf course. Will this early purchase cause the line to go over budget for the year or will this early purchase replace something planned for later in the year? He was told it does replace a later planned purchase.

The Board discussed the timing of the report. Staff does not have much time to analyze the financials between the time the month is closed and the report is due to the Board. Moving forward the quarterly financial report will be presented to the Board at the first meeting of the second month of the quarter.

The Committee Meeting adjourned at 7:30 pm.

  
Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF  
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS  
HELD MONDAY, APRIL 23, 2018 AT 7:30 P.M. AT THE  
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,  
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

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The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Superintendent of Business Services & Technology MILLER and Superintendent of Recreation LaPORTE.

Commissioner ORTEGA moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session of April 9, 2018, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrants 040318, 040518, 041218, 041718 042018, and 042318 in the amount of \$611,036.29 second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH, ORTEGA and DOLAN voting yes.

Commissioner KNUDSON moved to place the March Financials on file, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, FRASIER, ORTEGA and DOLAN voting yes.

Commissioner FRASIER moved to place the March Police Report on file, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes

**Correspondence**

A letter was sent to the District's construction management firm, W.B. Olson thanking them for the work they did on the Dunbar Recreation Center

**New Business**

President DOLAN said staff was recommending the purchase of 14 access points to improve Wi-Fi at the District and the access points each have a three year license.


Commissioner ORTEGA asked if there were any other registration increases at Dunbar beside parties. Superintendent of Recreation LaPORTE said the building was currently being used mainly for Rec Connection and dance classes and was not being rented out yet. President DOLAN asked if we charged for use of the building for professional organization or was it a professional courtesy and a chance to expose the building. He was told it was the later. Commissioner ORTEGA asked if there plans to improve the Regent Center financial performance. Superintendent of Recreation LaPORTE said memberships had done well the last two months and the Supervisor was networking with other agencies to promote trips and programs.

*Business Services*

President DOLAN asked what a dew whip was. He was told it is a piece of equipment used to remove dew from the grass. The dew whip was on the back of a trailer and the employee bent over and was cut by it.

President DOLAN announced service anniversaries: Linda Miller, 3 years; Dian Woo, 14 years; Steve Yeazell, 19 years; Ron Doruff, 20 years; and Bill Brolley, 18 years.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:46 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

  
Secretary