

MUNDELEIN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING
Monday, July 9, 2018
AGENDA

Call To Order:

Pledge of Allegiance:

Roll Call: Dolan, Frasier, Knudson, McGrath, Ortega

Approval of Minutes: Committee Meeting June 25, 2018
Regular Meeting June 25, 2018

Approval of Disbursements: Warrant 062918
070218
070918
Total = \$445,409.48

Correspondence:

Old Business:

New Business:

Board Business:

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5);
Imminent or Pending Litigation 5 ILCS 120/2 (c)(11)
Collective Bargaining or Salary Schedules 5 ILCS
120/2(c)(2)

Action on Items Discussed in Executive Session, if Necessary

Visitors:

Adjournment:

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

Mundelein Park & Recreation District
Committee of the Whole
June 25, 2018

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & Technology ERICKSON.

Executive Director RESNICK reviewed the changes in the proposed Union contract. Commissioner ORTEGA asked that in the future, a redlined copy be included to easier show the changes.

The Board reviewed the recommended changes to the Park View & Indoor Pool membership structure. Commissioner FRASIER said he felt there should be a resident and non-resident rate since residents are supporting the District with property taxes. Superintendent of Recreation LaPORTE suggested an enrollment fee be added only for non-residents. Commissioner ORTEGA felt track members would be unhappy. Executive Director RESNICK said a track only membership would continue to be offered. Commissioner ORTEGA said he felt having the fitness membership include all the amenities would seem too much for some people. For instance, if they don't want to use the pool, they may not want to become a member. Superintendent of Recreation LaPORTE said having all these amenities is what sets us apart and offering the ala carte options was too confusing for potential members. President DOLAN suggested a special promotion be offered to pool only members when they renew since their pricing and structure was changing the most.

The Committee Meeting adjourned at 7:30 pm.

Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, JUNE 25, 2018 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Superintendent of Recreation LaPORTE and Superintendent of Business Services & Technology ERICKSON.

Commissioner McGRATH moved to approve the minutes of the Committee Meeting and Regular Meeting of June 11, 2018, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A roll call vote was taken with Commissioners McGRATH, ORTEGA, FRASIER and DOLAN voting yes.

Commissioner FRASIER moved to approve Warrants 060318, 061218, 061518, 061918 and 062518 in the amount of \$438,464.75 second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH, and DOLAN voting yes.

Commissioner KNUDSON moved to place the May Financials on file, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, FRASIER, ORTEGA and DOLAN voting yes.

Commissioner FRASIER moved to place the May Police Report on file, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH, ORTEGA and DOLAN voting yes.

Commissioner McGRATH moved to approve a four year contract with the International Brotherhood of Teamsters Local 700, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners McGRATH, ORTEGA, FRASIER, KNUDSON and DOLAN voting yes.

President DOLAN said staff was recommending changes to the membership structure for Park View and the Indoor Pool. Commissioner FRAISER moved to approve the new membership structure as presented but add a non-resident enrollment fee and promotion for current pool only members, second by Commissioner KNUDSON. President DOLAN asked if there were any questions. Commissioner ORTEGA said he feels this new structure may cause the facility to lose members. Commissioner KNUDSON said he has concerns about losing current pool only members, but feels a promotion for these members will help. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH and DOLAN voting yes. Commissioner ORTEGA abstained.

Commissioner KNUDSON moved to award a contract to DK Contractors in an amount not to exceed \$407,655.00 for the construction of two tennis courts at Community Park and two tennis courts at Scott Brown Park, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions. Commissioner KNUDSON asked why staff thought bids came in so much over budget. Superintendent of Buildings & Grounds SOLBERG said there were some bad soils found and the cost of asphalt has increased. A roll call vote was taken with Commissioners KNUDSON, McGRATH, ORTEGA, FRASIER and DOLAN voting yes.

Commissioner ORTEGA moved to approve the advertising policy and to include it in the District's Administrative Manual, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions. Commissioner FRASIER asked if the policy had been reviewed by the District's attorney He was told it had. A roll call vote was taken with Commissioners ORTEGA, FRASIER, KNUDSON, McGRATH and DOLAN voting yes.

Commissioner McGRATH moved to approve a four year contract with Constellation Energy for the supply of natural gas, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions. Commissioner ORTEGA said he would like to see more than just then one year history of rates as a comparison. President DOLAN said with these types of contracts, you are taking on some risk locking in a rate not knowing if rates will increase or decrease but it helps budgeting to know our rate for the entire year. A roll call vote was taken with Commissioners McGRATH, KNUDSON, FRASIER, ORTEGA and DOLAN voting yes.

Commissioner KNUDSON moved to approve the Tree Preservation Ordinance 18-06-02, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions. President DOLAN said he felt the Ordinance was too strict and may be burdensome for staff. Superintendent of Buildings & Grounds SOLBERG said there were best practices staff would like to follow. A roll call vote was taken with Commissioners KNUDSON, FRASIER, McGRATH, ORTEGA and DOLAN voting yes.

Visitors

Ron Greenberg complimented the recent Beach Bash Event. Tony Baade shared concerns regarding traffic patterns and traffic signs near the Dunbar Recreation Center. He was very complimentary of the facility but was concerned someone could get hurt. He gave staff a list of concerns that will be addressed with the Police Department.

Staff Reports

Golf

President DOLAN said the course was doing well, despite the terrible weather. Golf Operations Manager BROLLEY said there were 250 golfers on Sunday. Commissioner FRASIER said it was good to see there were so many new customers this year. Golf Operations Manager BROLLEY said a group that played Saturday and Sunday mornings last year is now traveling to many courses and this opened up some popular times. President DOLAN suggested doing something to recognize the golf course staff for being named Best Public Golf Course in the Daily Herald awards. He also complimented the condition of the course. Golf Course Superintendent DORUFF said they have been fortunate with the timing of chemical applications. President DOLAN asked if there were many geese on the course. Golf Course Superintendent DORUFF said there were three families earlier in the season that the dog service chased away and there were no geese on the course now.

Parks

Commissioner FRASIER congratulated Nathan Neuwirth on doing so well on the CPSI exam. President DOLAN suggested he be recognized in some way. Commissioner KNUDSON asked if Park District staff needed to perform any work in preparation of the new tennis courts. He was told no. Commissioner ORTEGA asked if there was money in the budget for graffiti removal. Superintendent of Buildings & Grounds SOLBERG said there are funds in the Grounds Maintenance line.

Recreation

Commissioner ORTEGA asked if the District had any areas for camping. He was told that parks close at sunset but a request could be made by someone wanting to camp. Commissioner KNUDSON asked about the pee wee lacrosse program. Superintendent of Recreation LaPORTE said there were 8 enrolled and this is a program meant to prepare youth who may play in the Stallions program when they are old enough. Commissioner ORTEGA asked about parking permits. He was told occasionally the school districts ask to use our parking lots for their larger events.

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President DOLAN asked who was the lead organization for Go Mundelein. Superintendent of Recreation LaPORTE said there are several towns in Lake County and each is being run by an agency in that town in conjunction with the Lake County Health Department. In Mundelein, the Park District is leading the program. Commissioner ORTEGA complimented the Beach Bash.

Business Services

President DOLAN asked Superintendent of Business Services & Technology ERICKSON if she was nervous about the financial software implementation. She said she worked with BS&A at her previous position and was very comfortable with it. Commissioner ORTEGA asked if wi-fi at all buildings was the same. Executive Director RESNICK confirmed it was the same at the Community Center and Dunbar Recreation Center and that she would check on the other buildings.

President DOLAN announced service anniversaries: Mickey Kokinis, 15 years.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:22 p.m. second by Commissioner McGRATH. The motion was unanimously approved.

Secretary

**MEETING REMINDER
MONDAY, JULY 9, 2018**

**7:00 pm Committee Meeting
7:30 pm Regular Board Meeting**

Action Items

Updates

1. Project Updates
2. SRACLC Outing
3. Dancers Resolution

*Meeting Reminder
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Updates

Enclosed is the current project update grid.

The SRACLC Outing is Monday, September 17. I will book a foursome for the District, please let me know if you are interested in playing.

As reported earlier, the Mundelein Park & Recreation District dancers did fantastic at a recent national competition. A Resolution will be presented for approval at the next Board meeting. We will be inviting the dancers and their parents to attend. The dance staff is arranging a pizza and movie night also.

**Mundelein Park & Recreation District
2018 Project Update**

Topic	Progress
Holcomb Park	Awarded contract to remove structures 1/2018 -- demo completed February 2018 -- Resident Meeting 4/9/18 --fill completed May 2018 -- met with architect 6/4/18, finalizing layout & selecting equipment
Ice Rink	Met with architect 3/15/18 -- meeting 5/25/18 with architect -- present design to Board 6/11/18
Driving Range	Met with architect 2/28/18 -- core samples taken March -- scope of project defined April -- met with architect 5/30/18 -- set up meeting with Village week of 7/9 to review plans -- present designs to Board 8/13/18
Dunbar Name	Request letter sent 5/14/18 -- followed up 6/1/18, Gayle Costello moved to California -- left vm for Steve Waits in Marketing Dept -- resent letter to Amber in Marketing 6/5/2018 -- Amber reached out 6/19 saying they are still reviewing -- Organization not interested, will attempt to reach out to family again
Physical Therapy Partner	Contacted eight potential partners 1/2018 -- notice from five they are not interested -- met with one firm twice in February, a second firm also in February -- continue to discuss options with one firm that has expressed interest -- 6/5/18 phone conference with PT firms real estate department, they shared build out requirements, we are securing quote -- PT firm visited again 6/20, build out of teen room too expensive, considering Rec Connect room
Shady Lane Property	Met with architect 8/2017 -- received concept designs 9/2017 -- met with engineers 10/2017 -- updated plan and cost estimates expected by 6/8/18 -- grant application being written when available -- held Public Hearing 6/5 & 6/24
Software Implementation	Contract awarded 12/2017 -- server re-built for software 5/2018 -- software installed on server and workstations 7/3/18
Refresh Park District Logo	Task Force met 3/2018 and 6/19/18
Develop Park District Intranet	Task Force met 3/5/18 to determine intentions -- met 4/27/18 to determine outline (structure) -- met 6/5/18 to select contents, will share with web designer -- web designer constructing intranet pages