

Mundelein Park & Recreation District
Committee of the Whole
September 10, 2018

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

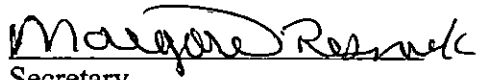
Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK.

Executive Director RESNICK referenced the New Resident piece that will be mailed to all new residents. She also mentioned one tax appeal and reminded the Board of the Capital Plan meeting on September 11, 2018.

The Board reviewed the bids for the Holcomb Park construction.

Executive Director RESNICK reviewed the bids for the Mundelein Community Center roof work. Commissioner FRASIER asked why the roof would be done in two phases. Executive Director RESNICK said the budget only had enough for phase one. President DOLAN suggested completed the entire project this year to ensure no leaks and possibly save money by not having the contractor mobilize twice.

Commissioner ORTEGA moved to adjourn to Executive Session at 7:10pm, second by Commissioner McGRATH. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.


Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, SEPTEMBER 10, 2018 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK.

Commissioner ORTEGA moved to approve the minutes of the Committee Meeting, Regular Meeting and Executive Session of August 27, 2018, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with voting yes.

Commissioner FRAISER moved to approve Warrants 090318, 090418, 090718, and 091018 in the amount of \$328,576.42 second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes.

Correspondence

President DOLAN said a thank you note was received from William Blair regarding the Park District allowing Grand Dominion residents to use Park View during their shut down; IAPD copied the District on letters they sent to State Senators and State Representatives regarding awards the District recently received; and a thank you letter was received from the Old Number One Fire Truck Committee regarding support of their event.

New Business

President DOLAN reviewed the bids received for the construction of a park in the Holcomb subdivision. Commissioner FRASIER moved to approve a contract with Copenhaver Construction in the amount of \$149,433 for the park construction project, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions, none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes.


The Board reviewed bids for the roof repairs at the Community Center. Commissioner FRASIER suggested completing the job in one phase instead of two to ensure no leaks and to only need to mobilize once. Executive Director RESNICK said she would check

with the low bidder to ensure they could complete the entire job this year. Commissioner McGRATH moved to authorize the Executive Director to execute a contract for the repairs of the Mundelein Community Center roof in the best interest of the District with all work not to exceed \$150,159, second by Commissioner ORTEGA. A roll call vote was taken with Commissioners McGRATH, ORTEGA, FRASIER, KNUDSON, and DOLAN voting yes.

Board Business

Commissioner FRASIER complimented Marketing Manager Christa Lawrence on the new marketing strategy for the Art Festival of having the sticker on the Chicago Tribune was very good.

There being no further business, Commissioner ORTEGA moved to adjourn at 7:32 p.m. second by Commissioner McGRATH. The motion was unanimously approved.


Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, SEPTEMBER 11, 2018 AT 6:00 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

A Special Meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 6:00 p.m. by President DOLAN.

He then directed the Secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Director RESNICK, Superintendent of Buildings & Grounds SOLBERG, Golf Operations Manager BROLLEY, Superintendent of Business Services & Technology ERICKSON, Golf Course Superintendent DORUFF, Human Resource Manager NITTI, Community Center Manager LOHR, Customer Service Supervisor LEE and Grounds Maintenance Supervisor JESKE. One member of the public was present, Ron Greenberg.

Executive Director RESNICK said the purpose of the Special Meeting was to discuss long range capital planning. She shared with the group the estimated costs for capital asset replacement over the next five years. Funding sources for each year were also shared. Because the cost to replace assets was only met with the annual issuance of bonds upon retiring debt, the group discussed project priorities and funding.

The priority rankings of projects from the Strategic Plan were discussed. The Shady Lane project was ranked high and with a grant application to be submitted soon, it was determined it should move forward. The Capital Asset Replacement Plan was reviewed. Executive Director RESNICK said she felt some of the replacement values may be too high. President DOLAN suggested staff revisit the Plan and update replacement values to current pricing.

The cost of the driving range for Steeple Chase Golf Club was discussed. Some of the elements could be eliminated to reduce the cost. There would be added value to the golf course, but with a return on investment of approximately 16 years, it may not be enough to warrant the expense. Commissioner ORTEGA said as a group, it would be better to determine what was best for the community and not what was affordable. If a project was the best thing for the community, we could then determine how to pay for it.

The path through Community Park was discussed. Staff will seek input from engineers on the possibility of installing a path and determine the cost. President DOLAN suggested it could be done in stages if the cost was too high.

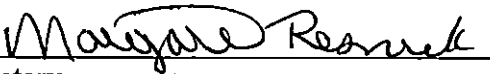
A new facility for the Parks Department was discussed. Community Center Manager LOHR suggested leasing space rather than building a new facility or purchasing an existing facility. Commissioner FRASIER asked how much space was needed. Superintendent of Buildings & Grounds SOLBERG thought the Department could use about 50% more space than they currently have.

The need for determining how our facilities are being used now and how they might be used in the future was discussed. It was suggested this could be a good project for an intern.

Funding was discussed. Commissioner KNUDSON said it appeared there was enough funds for replacing capital each year, but not enough funding for expansion.

Staff will develop a document detailing capital funding and needs for the next five years and present to the Board.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:05 pm, second by Commissioner McGRATH. The motion was unanimously approved.


Secretary