

Mundelein Park & Recreation District
Committee of the Whole
November 26, 2018

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, and Superintendent of Recreation LaPORTE, Superintendent of Business Services & Technology McINERNEY.

Executive Director RESNICK asked the Board if they would like to choose one of the three logo designs and begin discussing modifications. President DOLAN said he spoke with the Executive Director about a sub-committee instead of the entire Board reviewing. He stated he does not feel the logo needs to be changed but would be fine with other Board members serving in this capacity. Commissioner KNUDSON agreed to meeting the Marketing Manager Christa Lawrence regarding the new logo design.

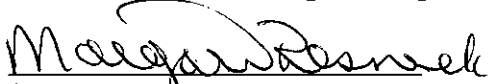
The Board reviewed the 3rd Quarter Financial Report and agreed this is the format they prefer.

President DOLAN opened the Budget Hearing at 7:15 pm. There was no public present. Executive Director RESNICK said staff discussed a few ways to improve the bottom line for Park View and for Aquatics. Because of the need to increase guard pay rates, the draft budget included an additional \$43,000 in part time aquatic wages. She passed out a memo from Aquatic Supervisor Mike Gerton that gave the option of increasing daily fees and/or shortening Barefoot Bay hours. Neither of these options was reflected in the draft budget presented.

Commissioner KNUDSON commented on the increase in payroll overall. Executive Director RESNICK stated while this would be an increase from the 2018 actual, it was in line with the 2018 budget as many part time and seasonal position were not filled. President DOLAN asked if the budget assumed all positions would be filled. He was told this was the case. He suggested this was not realistic since any turn over would result in lower payroll during the time a new person was recruited.

President DOLAN said the new software's budget format was difficult to interpret. There seemed to no pattern on revenues and expenses and determining the bottom line for each area was not clear. He will meet with the Executive Director to discuss the budget format.

The Committee Meeting & Budget Hearing adjourned at 7:40 pm.


Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, NOVEMBER 26, 2018 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:40 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LaPORTE and Superintendent of Business Services & Technology McINERNEY.

Commissioner ORTEGA moved to approve the minutes of the Committee Meeting and Regular Meeting November 12, 2018, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 110318, 111618, 111918 and 112618 in the amount of \$834,382.54 second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH, ORTEGA and DOLAN voting yes.

Commissioner ORTEGA moved to place the October Financials on file, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

Commissioner FRASIER moved to place the October Police Report on file, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions. Commissioner FRASIER asked why the police report included mention of a bus at Lincoln School. Staff did not have an answer. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH, ORTEGA and DOLAN voting yes.

President DOLAN reviewed the list of names suggested for the new park in the Holcomb subdivision. Commissioner FRASIER moved to name the new park Holcomb Park, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised.

A voice vote was taken with all voting yes.

The 2019 Draft Budget was introduced. Executive Director RESNICK said one change she would like to make is to increase the Special Recreation Levy by \$50,000. Commissioner ORTEGA moved to accept the 2019 Draft Budget and make it available for public view, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any question. Commissioner McGRATH asked why the Special Recreation Levy needed to be increased. Executive Director RESNICK said to cover the shortfall. President DOLAN added that the District has done a very good job making modifications outlined in the District's Americans with Disabilities Act Transition Plan and there was an even greater emphasis from the State about complying with the ADA. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

Commissioner ORTEGA moved to approve the Telephone and Cellular Telephone Usage Policy for the Personnel Policy Manual, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners ORTEGA, McGRATH, KNUDSON, FRAISER and DOLAN voting yes.

Commissioner KNUDSON moved to approve the proposed dates for the 2019 Board of Commissioner Meetings, second by Commissioner FRASIER. President DOLAN repeated the motion and asked if there were any questions and none were raised. A voice vote was taken with all voting yes.

Staff Reports

Golf

President DOLAN asked if the golf course sent out any end of year emails to users. Golf Operations Manager BROLLEY said emails are sent out to promote purchasing gift cards and to Loyalty members recapping their annual use. Commissioner FRASIER asked if the chemical application was applied before the snowstorm. Golf Course Superintendent DORUFF said it was not. It could still be done if the snow melts and the ground dries out.

Parks

President DOLAN asked if the crew was ready for today's snowstorm. Superintendent of Buildings & Grounds SOLBERG said they were. They typically are prepared by November 15th. Commissioner KNUDSON complimented the team work from staff to get the lazy river painted in one day. Commissioner ORTEGA asked if the Park District was assisting with the Tree Lighting Ceremony at Village Hall. Superintendent of Buildings & Grounds SOLBERG said parks staff would be setting up our tent on Thursday and other staff would be assisting with serving.


Recreation

Commissioner ORTEGA asked about the problems with the basketball leagues. Superintendent of Recreation LaPORTE said the youth league had not gone as well as expected, but there was a lot of effort put in, so this should pay off next year. He said he did not know yet why the men's league did not go this year. Staff will be looking into ways to attract new players. President DOLAN asked if other fitness centers in the area offered basketball. He was told none in town. Commissioner McGRATH asked if the Foundation was covering the costs of events such as The Chase. Superintendent of Recreation LaPORTE told him the Foundation paid the expenses as well as keeping the revenues. Commissioner ORTEGA asked if there was a report that showed the number of visitors to Park View in the evenings. He asked if we could be losing members because we are not open late. Staff will provide this report to the Board. Commissioner KNUDSON asked how being open on Thanksgiving Day went. Superintendent of Recreation LaPORTE said the Turkey Burn Workout had close to 40 people and at least 10 new people visited for the free day. Commissioner FRASIER complimented Big & Little Director Laurie Gembara on receiving 100% on the DCFS review.

Business Services

President DOLAN asked if staff was recognized for the four star review at the indoor pool. He was told the Risk Manager acknowledges this type of achievement in an email and at Safety Committee meetings and it is also acknowledged at Rec Staff meetings.

There being no further business, Commissioner ORTEGA moved to adjourn at 8:10 p.m. second by Commissioner McGRATH. The motion was unanimously approved.


Secretary