



## FINANCIAL ASSISTANCE ELIGIBILITY REQUIREMENTS

To be eligible to receive financial assistance, the applicant must meet the following criteria:

- Applicants must be a resident of the Mundelein Park District.
- Applicants must apply for assistance in writing using the financial aid form provided by the District.
- Applicants must submit a copy of their most recent federal income tax return (Form 1040) and any additional income verification information required.
- All documentation requested by the District must be turned in prior to determination of eligibility.

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Before submitting your scholarship application to the park district, please read and check off the boxes of the documents required for your application to be processed. **Application will not be processed until all applicable documents are received.**

Completed Application

Completed registration form with class you are requesting.

A copy of your most recent Federal Income Tax Return and a W2 from each adult wage earner in the household.

A copy of your (2) most recent pay stubs from each wage earner which must show your year-to-date income.

Social Security Recipient Documentation

Public Aid Recipient Documentation

Unemployment Compensation Documentation

A photocopy of a driver's license for all heads of households listed on the application.  
This must show your Mundelein address.

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### FINANCIAL ASSISTANCE PROGRAM GUIDELINES:

- Financial assistance may not be available for all programs, for example contract programs.
- The amount of assistance may vary based on need and/or money available.
- There must be space availability in the program or class.
- The portion of the participants payment is due before registration can be processed, unless otherwise arranged.

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### TYPES OF FINANCIAL ASSISTANCE AVAILABLE:

**Payment Plan:** The cost of the program will be spread over a period of time to allow the family to afford the program.

**Partial Payment:** The cost of the program will be reduced. The amount of the reduction will be determined on an individual basis.