

Mundelein Park & Recreation District
Committee of the Whole
April 22, 2019

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President DOLAN.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LAPORTE and Superintendent of Business Services & Technology McINERNEY.

Executive Director RESNICK asked the Board for any feedback on the reformatting of the Committee Meeting agenda. President DOLAN said the format is fine and if discussion needs to carry over to the Regular Board Meeting, it can happen.

The Board reviewed the update on the 2019 Workplan. Commissioner ORTEGA asked if the updates could be included in Board reports. Executive Director RESNICK said some items are included but on a quarterly basis, the Board will be updated on all workplan items. President DOLAN said he liked having all the updates in one document. Commissioner FRASIER said he remembers discussion about increasing resident and non-resident golf rates the same amount. President DOLAN agreed. Executive Director RESNICK said she remembered discussion about the Barefoot Bay rates. Golf Operations Manager BROLLEY said he did not recall any discussion about the increase in the rates and the reason for them not being the same is the large gap between resident and non-resident. President DOLAN said the change had already been made and golf staff needed to be able to make sound business decisions but his recollection of the discussion was different.

The Board was reminded that playground equipment at Fairhaven and Hanrahan Parks was being replaced. The equipment was purchased through the Playcore grant, was already delivered and ready for installation once a contract is awarded. Commissioner ORTEGA mentioned hearing from residents that they like the expression swings and asked if one was included. Superintendent of Buildings & Grounds SOLBERG said those swings needed a specific size frame and as swing frames are replaced, they can be added. The ones that are in place now are at parks that already had the correct size frame. Commissioner McGRATH asked if grants received by the District were tracked. He was told they are. The Board requested this information be included in the quarterly workplan update.

The Board was informed that staff had researched the purchase of a 300 gallon sprayer for the golf course. Two purchase programs and one retailer were contacted. The price through the National IPA was the best price.

Executive Director RESNICK told the Board an Executive Session would be held for the discussion of personnel and real estate lease or purchase.

The Committee Meeting adjourned at 7:25 pm.


Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, APRIL 22 2019 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:40 p.m. by President DOLAN and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Golf Operations Manager BROLLEY, Golf Course Superintendent DORUFF, Superintendent of Buildings & Grounds SOLBERG, Superintendent of Recreation LAPORTE and Superintendent of Business Services & Technology McINERNEY.

Commissioner ORTEGA moved to approve the minutes of the Budget Hearing, Committee Meeting, Regular Meeting and Executive Session of April 8, 2019, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

President DOLAN suggested moving the presentation from representatives of Carriage Crossing up. The Board agreed. Dan Shapiro, attorney for Carriage Crossing thanked the Board for allowing them to present and introduced Carrie Boone and Brenda Hearn. Mr. Shapiro said the developer appreciated the Park District's offer to reduce the impact fees, but was seeking a larger reduction. Ms. Hearn presented the philosophy of Carriage Crossing facilities. They are a private pay, assisted living facility with some memory care units. Their goal is to create a sense of community for residents. Ms. Hearn suggested they could offer the District \$10,000 each year for five years for scholarships for seniors who needed assistance affording programs. Commissioner McGRATH asked how many employees they would have. Ms. Hearn said about 50 and Ms. Boone said this would be total employees so not all would be on site at any given time. Commissioner ORTEGA asked what the range of ages would be. Ms. Hearn said the average nationwide is 84 years old. President DOLAN thanked the visitors for their time and said the Board would make a decision at the next meeting.

President DOLAN asked another visitor if he had anything for the Board. Ron Greenberg congratulated Commissioners Ortega and McGrath on being re-elected to the Board.

Commissioner FRASIER moved to approve Warrants 041019, 041619, 041919 and 042219 in the amount of \$329,849.56 second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, McGRATH, KNUDSON and DOLAN voting yes.

Commissioner KNUDSON moved to place the March Financials on file, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, McGRATH, FRASIER, ORTEGA and DOLAN voting yes.

Commissioner FRASIER moved to place the January Police Report on file, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions. A roll call vote was taken with Commissioners FRASIER, McGRATH, KNUDSON, ORTEGA and DOLAN voting yes

Board Business

President DOLAN said the County had certified the results of the election and he congratulated Commissioners Ortega and McGrath on their re-election.

The Board reviewed the bids for the installation of playground equipment at Fairhaven and Hanrahan Parks. Commissioner ORTEGA moved to award a contract to GLI Services in an amount not to exceed \$60,000 for the installation of playground equipment at Fairhaven and Hanrahan Parks, second by Commissioner McGRATH. President DOLAN repeated the motion and asked if there were any questions. Commissioner McGRATH asked about the process for bidding out this type of work. Staff informed him that this project was unique because the equipment was already purchased through the IPRA Playcore grant so only the installation was bid. The recent work at Holcomb Park was bid out for the construction of the entire park. A roll call vote was taken with Commissioners ORTEGA, McGRATH, FRASIER, KNUDSON and DOLAN voting yes.

President DOLAN said staff researched pricing for a 300 gallon sprayer for the golf course. Golf Course Superintendent corrected the original report and informed the Board it is a Toro 5800. Commissioner FRASIER moved to purchase a Toro 5800 Sprayer for \$54,250.85 through the National Intergovernmental Alliance, second by Commissioner KNUDSON. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, McGRATH, ORTEGA and DOLAN voting yes.

President DOLAN said a new stretch trainer had been purchased and the current piece was no longer needed. Commissioner KNUDSON moved to declare the Precor Stretch Trainer as surplus property and available for sale, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners KNUDSON, ORTEGA, FRASIER, McGRATH and DOLAN voting yes.

Staff Reports

Golf

President DOLAN asked about the dates the course would be closed for aerifying. Golf Operations Manager BROLLEY said the work was completed ahead of schedule and the course was only closed part of the day on April 22. President DOLAN congratulated staff on completing the work ahead of schedule. Golf Course Superintendent DORUFF said the nice weather was very helpful..

Parks

Commissioner FRASIER asked if a thank you letter was sent to the Village for the trees they donated. He was told one had not, but this would be done. Commissioner ORTEGA asked about installing cameras at the Diamond Lake Sports Complex to deter potential vandals. President DOLAN asked if the people driving four wheel vehicles were coming in the main gate and was told they are not. Staff will look into current technology and report back to the Board regarding the feasibility of cameras.

Recreation

President DOLAN said the most recent brochure looked wonderful. Commissioner ORTEGA asked about the results of the most recent dance competition. Superintendent of Recreation LAPORTE said he did not have those but would find out and report back to the Board. Commissioner McGRATH asked about AYSO enrollment. He was told their registration is down a little. President DOLAN asked if softball leagues were down at other park districts. Superintendent of Recreation LAPORTE said some districts reported the same issue. The problem seems to be the typical softball player is aging and the younger people are not interested. He is discussing with other park districts about forming a league where teams from other park districts play each other. Commissioner KNUDSON asked if painting twice a year at Dunbar was typical. Superintendent of Recreation LAPORTE said with the heavy use from Rec Connect and Day Camp, the walls get very scuffed and the District will paint twice a year to keep the facility looking good. President DOLAN asked about the egg hunt. Superintendent of Recreation LAPORTE said staff would like to revamp the event as it is too chaotic. Attendance was estimated over 1,200 people.

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Business Services

Commissioner KNUDSON asked about the elimination of fax lines. Superintendent of Business Services & Technology McINERNEY said the District had numerous phone lines for fax machines that were no longer in service and that a fax service will be used. The District will maintain two fax lines through this service, but there will be no actual fax machine. The service is HIPA and PCI secure. President DOLAN asked about the audit. He was informed the auditor will present the audit to the Board at the May 11 meeting. Commissioner ORTEGA asked if the fire suppressant system was ever flushed. Superintendent of Buildings & Grounds SOLBERG said the system is tested and inspected annually.

President DOLAN announced service anniversaries: Nicole Schaller, 1 year; Dian Woo, 15 years; Steve Yeazell, 20 years; Ron Doruff, 21 years; and Bill Brolley, 19 years.

Commissioner FRASIER moved to adjourn to Executive Session for the purpose of Personnel 5 ILCS 120/2 (c)(1) and Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5), second by Commissioner ORTEGA. A voice vote was taken with all voting yes.

The Regular Meeting reconvened at 9:20 p.m.

President DOLAN said the Board discussed the Executive Director performance and merit increase. Commissioner FRASIER moved to award a merit increase to the Executive Director as discussed in Executive Session, second by Commissioner ORTEGA. President DOLAN repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, ORTEGA, KNUDSON, McGRATH and DOLAN voting yes.

There being no further business, Commissioner ORTEGA moved to adjourn at 9:21 p.m. second by Commissioner McGRATH. The motion was unanimously approved.


Secretary