

MUNDELEIN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING
Monday, September 9, 2019, 7:30 P.M.
AGENDA

Call To Order:

Pledge of Allegiance:

Roll Call: Dolan, Frasier, Knudson, McGrath, Ortega

Approval of Minutes: Committee Meeting August 26, 2019
Regular Meeting August 26, 2019

Approval of Disbursements: Warrant - 082319, 082619, 090319, 090419, 090619, 090919 =
\$380,971.06

Correspondence: Thank you letter from Friends of Old Number One

Old Business:

New Business: 1. Declare Dump Truck as Surplus Property

Board Business:

Executive Session: Personnel 5 ILCS 120/2 (c)(1);
Purchase or Lease of Real Estate 5 ILCS 120/2 (c)(5); Imminent or
Pending Litigation 5 ILCS 120/2 (c)(11)
Collective Bargaining or Salary Schedules 5 ILCS 120/2(c)(2)

Action on Items Discussed in Executive Session, if Necessary

Visitors:

Adjournment:

Rules for Public Comment:

- A. At the start of the period for public comment the board President or acting chairperson will advise the public:
 - 1. The amount of time permitted for public comment;
 - 2. That all speakers state their name and addresses before addressing the Board;
 - 3. To avoid repetitive comments, testimony and general questions; and
 - 4. To appoint only one person to speak on behalf of a group.
- B. Each person will be permitted to speak one time only, unless the President determines that allowing a speaker to address the Board again will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
- C. Unless a representative spokesperson is appointed in the manner described in rule D, all comments from the public will be limited to no more than three (3) minutes per person.
- D. Groups may register a representative spokesperson by filing an appearance form no later than one (1) hour in advance of a meeting. The appearance form must designate (i) the number of people the designee represents for the purpose of making public comment; (ii) the subject matter of the public comments; and (iii) whether the subject being represented by a group spokesperson shall be deemed to have waived their opportunity to speak independently unless the President determines that allowing such a speaker to address the Board will contribute new testimony or evidence germane to an issue on the agenda for that meeting.
 - 1. A representative spokesperson who timely files a complete appearance form to speak on a matter germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of fifteen (15) minutes.
 - 2. A representative spokesperson who timely files a complete appearance form to speak on a matter not germane to the agenda shall be permitted to speak for three (3) minutes for each person being represented, up to a maximum of nine (9) minutes.
- E. The Board shall not respond to questions posed during public comment. All questions shall be recorded by the Board Secretary and a response shall be presented either during the next regular Board meeting or in writing before such meeting.
- F. All comments must be civil in nature. Any person who engages in threatening, slanderous or disorderly behavior when addressing the Board shall be deemed out-of-order by the presiding officer and his or her time to address the Board at said meeting shall end.

Approved 4/14/2014 Board Meeting

Mundelein Park & Recreation District
Committee of the Whole
September 9, 2019

The Committee of the Whole meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District was called to order at 7:00 pm by President ORTEGA.

Present were Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA. Staff present included Executive Director RESNICK, Superintendent of Recreation LaPORTE, Assistant Superintendent of Recreation SCHLEIDEN and Athletic Coordinator WELLS.

An update was given on the 2019 Budget and Workplan's Long Range IT Plan. Executive Director RESNICK shared with the Board that she and Superintendent of Business Services Debbie McInerney have met twice with the consultant from Version 2 and the outline is complete. Administrative Staff is meeting to prioritize future technology improvements. The plan will include: tech plan overview; current IT business processes; current state of technology; future plans and technology improvements; short term and long term plans; training and staff development; disaster recovery and back up strategy; and evaluation of plan success. A draft will be presented to the Board for discussion in November.

A mandatory pre-bid meeting on the Steeple Chase Driving Range was held on Thursday September 5th. Executive Director RESNICK said 14 firms were present, but some were sub-contractors.

Executive Director RESNICK updated the Board on the seal coating bid issue. Staff had recommended rejecting the low bid because the previous experience with that vendor. Staff was wrong that we had worked with Patriot Maintenance Inc. We have had no experience with them. The low bidder had a very similar name. Executive Director RESNICK spoke with a representative from Patriot Maintenance who was very nice and understood how the error happened. President ORTEGA suggested in the future we call the lowest bidder and explain why they were not awarded a contract.

We no longer have need for the 1993 Dump Truck as it has been replaced. Staff recommends declaring the 1993 Chevy 3500 Diesel Dump Truck as surplus property available for sale.

The Board will be meeting on September 23, 2019.

The Committee meeting adjourned at 7:16 pm.


Secretary

**MUNDELEIN PARK AND RECREATION DISTRICT BOARD OF
PARK COMMISSIONERS, MUNDELEIN, LAKE COUNTY, ILLINOIS
HELD MONDAY, SEPTEMBER 9, 2019 AT 7:30 P.M. AT THE
MUNDELEIN COMMUNITY CENTER ADMINISTRATION OFFICES,
1401 NORTH MIDLOTHIAN ROAD, MUNDELEIN, ILLINOIS**

The regular scheduled meeting of the Board of Park Commissioners of the Mundelein Park and Recreation District, Mundelein, Lake County, Illinois, was called to order at 7:30 p.m. by President ORTEGA and he asked the assemblage to rise and recite the Pledge of Allegiance.

He then directed the secretary to call the roll. Commissioners DOLAN, FRASIER, KNUDSON, McGRATH and ORTEGA were present. Staff present included Executive Director RESNICK, Superintendent of Recreation LaPORTE, Assistant Superintendent of Recreation SCHLEIDEN and Athletic Coordinator WELLS.

Commissioner DOLAN moved to approve the minutes of Committee Meeting and Regular Meeting of August 26, 2019, second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any corrections or additions and none were made. A voice vote was taken with all voting yes.

Commissioner FRASIER moved to approve Warrants 082319, 082619, 090319, 090419, 090619, 090919, in the amount of \$380,971.06 second by Commissioner KNUDSON. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners FRASIER, KNUDSON, DOLAN, McGRATH and ORTEGA voting yes.

Correspondence

Thank you letter from Friends of Old Number One

New Business

Commissioner DOLAN moved to accept staff recommendation and declare 1993 Chevy 3500 Diesel Dump Truck as Surplus Property second by Commissioner McGRATH. President ORTEGA repeated the motion and asked if there were any questions and none were raised. A roll call vote was taken with Commissioners DOLAN, McGRATH, FRASIER, KNUDSON, and ORTEGA voting yes.

Board Business

Affiliates: Mark Will from American Youth Soccer Organization gave update: 207 participants currently enrolled, they expect ~250. \$40,500 in revenue and \$40,500 in expenses. Looking to cut expenses since numbers are down. Mark took over because of a family crisis with previous soccer Board member. They are hoping to add teams in the spring. He thinks they need to get back to face-to-face registration. They are conducting stringent background checks on volunteers which has increased expenses. They only charge \$162/full year. Plan on decreasing use of Libertyville Township Sports Complex.